

POLICE COMMITTEE MEETING

November 30, 2021

5:30 PM VIA TELECONFERENCE

Police Committee Meeting

Trustees Present: Trustee Julie O'Rourke, Trustee Don Kimes, Trustee Adam LeFevre

Guests: Jeff White (Chief of Police), Nicholas Haff (Sergeant) Sally Bennett (Treasurer)

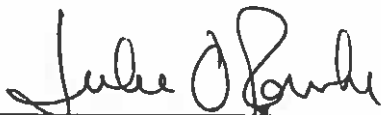
- 1) **Meeting Called to Order** – The properly posted meeting was called to order at 5:30 PM and was conducted in-person and by Tele/Video Conference as allowed by the governor's extended executive order. Trustee Kimes was present at the village office and Trustee O'Rourke and Trustee LeFevre were present via Tele/Video Conference.
- 2) **Public Comment** – None
- 3) **Disclosure of Conflict of Interest** – None identified
- 4) **Approval of Police Committee Meeting Minutes from September 30, 2021** – *Motion was made by Trustee Kimes to approve the minutes as presented, Trustee O'Rourke 2nd the motion. Motion approved unanimously.*
- 5) **Lexipol Updates** – *Chief White stated another set of Lexipol Policy updates had been released by Lexipol. The updates included 18 major updates and 2 minor updates. Chief White explained the major updates reference policies that are considered pivotal policies and minor policies are of lower importance, but still important. In further discussion, it was determined the quantity of changes/updates are not up to the level of the previous updates. The Police Committee recommended Chief White meet with Attorney Gaziano and review the most recently released policy updates.*
- 6) **Impound Fees** – *Chief White provided an update as to the number of Administrative Impounds that were made for year 2021 and the amount of impound fees that have been collected. 20 vehicles have been impounded and 16 of those have been paid with 4 still outstanding. 1 of the 4 impounds is still awaiting an Impound Hearing scheduled for 12/8/2021. So far \$8,000.00 has been collected for year 2021.*
- 7) **Patrol Cellular Phone** – *Chief White suggested the current police patrol cellular phone be upgraded to a smart phone to provide more capability to the officers in the field and reduce the amount of their usage of their personal phones for police related calls. With*

the upgrade to the Comcast Business internet and telephone service, the smart phone could be configured to utilize the callback number from the village office so the calls appear to come from the Village of Winnebago, eliminating the need for officers to utilize and block their personal cellular telephone number when placing or returning police related calls. Some of the issue is related to the public not answering calls from blocked numbers. This would eliminate the possibility that personal phones are subpoenaed. Use of smart phone for evidence photographing purposes. Cost would increase by approximately \$55.00 per month. Increase line item 01-13-553 to accommodate new smart phone.

- 8) **Employee Evaluations** – *Chief White explained that all but 1 employee performance evaluations have been given, with the remaining evaluation to be given on 12/1/2021.*
- 9) **4th Police Vehicle** – *Chief White explained the possibility of obtaining a 4th police department vehicle to be utilized by not only the police department but for other departments in the village. The idea was to have the vehicle available for employees to use to travel to training classes eliminating the use of personal vehicles. Chief White presented 2 vehicle options for reference. Trustee O'Rourke indicated the current state of the village budget would not support the purchase of another vehicle at this time and that additional costs for insurance and maintenance would have to be considered as well. Further conversations took place regarding the current balance in the sinking fund for police vehicles and the rough condition of the oldest squad in the fleet. Sally Bennett indicated this sinking fund currently had \$32,000.00 in it and with the addition of the \$18,000.00 slated for addition to the sinking fund in the 2022 budget, it could be feasible to replace that police vehicle in 2022. Trustee LeFevre stated not knowing the lead times on vehicle purchases could become a concern. Chief White is to check into lead times for a replacement vehicle.*
- 10) **Staff and Command** – *Chief White revisited sending Sergeant Haff to the Northwest School of Staff and Command. The early 2022 class will be held in Ogle County and could reduce costs by not having Sgt. Haff attend the training at a farther location in the future. With the local training location, this eliminates the need to pay 10 weeks of housing costs for Sgt. Haff at another location. Motion was made by Trustee Kimes and 2nd by Trustee Lefevre to send Sgt. Haff to the Northwest Staff and Command Training in early 2022 not to exceed \$4,500.00. This is within the Committee spending limits and will be added to 2022 budget.*
- 11) **Monthly Statistics** – *Chief White provided an Excel spreadsheet outlining the number and types of crimes/calls officers have handled for any given month in 2021. Trustee O'Rourke questioned the increase in traffic stops, but the revenue from the circuit clerk's office has not increased. Chief White explained that cases may take months and sometimes years to conclude. Some Driving Under the Influence cases take more than a year to be adjudicated. Trustee O'Rourke just wanted to be sure that we weren't*

becoming too lenient with warnings given the number of stops versus fines collected. Chief White did acknowledge a period of leniency, but things were getting back to normal.

- 12) Sgt. Haff's Report** – *Sgt. Haff gave an overview of police cars, mileage and if there were any repairs. Notified committee of purchase of tires for all vehicle prior to the snowy weather. Officers are staying current on mandated training. There is only 1 officer deficient for 1 class, and that officer has been scheduled to attend the class in January 2022. Officers Lane and Spelman responded to assist with extinguishing a fire at a residence. 2 community events ongoing, Toys for Tots collecting for (USMC) and No Shave November/Don't Shave December proceeds/donation (\$200.00) is going to Pink Heals of Winnebago County. Working on draft for hiring of part-time officers. Authorized for 4 part-time officers. Make sure working standards are adhered to, 4 shifts per month.*
- 13) Chief White' Report** – *Chief White identified some proposed budget line item amounts that were deficient in funding. Increased line item 01-43-513 to \$7,872.00 to reflect agreement and support costs for the 2022 year. Lexipol line item 01-43-534 had an \$18.00 deficiency. Asked Sally Bennett to adjust numbers for these items.*
- 14) New Business** – *Speeding along West McNair Road possible placing Winnebago County Speed trailer along this route. Chief White to look back on traffic citations/stops made along this location.*
- 15) Executive Session** – *None*
- 16) Adjournment** – *Motion by Trustee Kimes and 2nd by Trustee Lefevre to adjourn meeting. Meeting adjourned at 6:35 p.m.*



Julie O'Rourke Police Committee Member
Approved