

Police Committee Minutes

August 26, 2020

5:00 P.M. TELECONFERENCE

Village of Winnebago
Police Committee Meeting

Present on telephone conference or GO TO Meeting Application: Trustees Stan Maligranda, Don Kimes, Julie O'Rourke, Sally Bennett, Kellie Symonds, Chief Jeff White and Officer Nick Haff

1. **Call to Order** – 5:04 p.m.
2. **Public comment** – None
3. **Disclosure of Conflict of Interest** – None Identified
4. **ATV/UTV on Village Roadways** – Chief White indicated a citizen had inquired about allowing ATV's or UTV's on Village Roadways. Trustee Kimes related information regarding the allowance of these type of vehicles on the roadways in the Village of Davis, Illinois. Trustee Kimes provided detailed information regarding costs for operators and vehicle equipment requirements, driver's license, and insurance requirements. Trustee Kimes did not want to restrict use of wheelchairs or motorized scooters for use by disabled and medically allowed individuals for transportation purposes. Special use for the 4th of July events was discussed.
5. **FirstNet Service Update** – Provided cellular phones by FirstNet for demonstration purposes. Phones were utilized for a month by Chad Insko and Chief White. Service coverage was lacking. AT&T is the cellular carrier for service in this area and is not reliable enough to ensure proper connectivity. Chief White indicated FirstNet was to send a shipping label so the cellular phones could be returned, but 2 requests for the label have been made, and no label was received to initiate the return of the phones. Emails outlining the communications between Chief White and First Net representatives have been preserved.
6. **IPSAN Billing** – Chief White explained the services utilized by the police department through IPSAN, LEADS/NCIC/SOS. He further explained the billing from IPSAN for the first 6 months of 2020 was paid at the rate of \$1,500.00 for January 1, 2020 to June 30, 2020. Chief White explained the new RMS/ Mobile Client software the was put into service on August 18, 2020 replaces the need for the IPSAN service and explained contact would be made with IPSAN to cancel our service through them as of August 31, 2020 and request a prorated billing for the July and August 2020 billing monthly.
10:03 minutes and 3 seconds into the meeting Trustee O'Rourke joins meeting remotely – Updated Trustee O'Rourke about previous items spoken about.
7. **BVP Program**– Chief White explained the he had applied for replacement of 3 bullet proof vests for the officers through a grant in which 50% of the costs associated with the purchase of the vests is covered by the grant and 50% is paid by the village.

8. **Vehicle Seizures** – Chief White explained an audit was conducted with a representative with Illinois State Police. Through that audit, it was determined the state was showing we were still holding seized vehicles and vehicle that had been seized but had not been granted to the department as the seizure process is ongoing through the courts. 1 vehicle the department seized was being held by the towing company had inadvertently been sold. Impound fee was paid to the agency. Towing company is responsible to the lien holder for payment of agreed upon value of the vehicle.
9. **Comcast Cost Estimates** – Chief White explained that Comcast has agreed to bring service to Village Hall and the Win-Bur-Sew Fire Department. Chief White went over the current electronic communication costs the village is currently paying and the estimated costs to change over to Comcast.
10. **Civil Unrest Reimbursement** – Chief White explained the police department was able to submit for reimbursement of costs associated with any civil unrest events. An amount of roughly \$680.00 was submitted through the Winnebago County. This covers costs for salaries and fuel costs associated with a protest in the wake of the death of George Floyd in Minnesota.
11. **Staffing** – Chief White discussed the staffing of the police department and adjustments that have been made to cut back on overtime hours. Spoke about part-time officer that was authorized and hired. We are waiting on the arrival of a holster for the officer before he can begin his field training and hopefully give Chief White some relief day the days of the week. Advertisement has been published for a full-time officer position and 2 applications have been received. Background checks on those applicants have started.
12. **Pay Structure** – Chief White spoke about the pay structure of the officer of the police department, starting pay as not risen with the other pay schedules. Trustee O'Rourke brought up conversations in the past about reviewing every village employee's pay schedules or rates of pay which she indicated had not happened. Chief White provided information regarding information located that shows pay scales for communities in Illinois with similar populations and was willing to share that information. Trustee Kimes stated the village must be competitive with agencies in the area and around the state.
13. **Chief White's Report** – Change over to RMS/Mobile Client all our systems were operational on day 1. Crimestar to be reduced from 3 licenses to 1 to keep the database alive. Cost from \$900.00 per year to \$300.00. Spoke about elimination of the Verizon Connect GPS system will reduce budget by \$1080.00.
14. **New Business** - \$1500.00 donated to the police department by Country Insurance for first responders. How to utilize the donation for the police department and how to track it through the budget. Trustee O'Rourke stated she would bring this up in the finance committee. Reviewed update to masking requirements put forth by the Governor. This would apply to drive-thru services, dine-in and dine out services.
15. **Adjournment** – motion to adjourn Trustee O'Rourke, seconded by Trustee Kimes. 5:53 pm.

Respectfully Submitted,



Police Committee Chair, Stan Maligranda

APPROVED: October 22, 2020