

**Finance Committee Meeting**

**Held via GoToMeeting (Due to the COVID-19 Stay At Home Order)**

Present: JEREMY GRAHAM–JULIE O’ROURKE–DREW PEARSON

Guests: Sally Bennett

The meeting was called to order at 5:32 p.m.

1. **Approve March 16, 2022 meeting minutes** – A motion was made by MR. PEARSON, seconded by MRS. O’ROURKE to approve the minutes. Roll call – all approved.
2. **Disclosure of any Conflict of Interest** – None.
3. **Public Comment** – There was no public comment.
4. **Budget 2022** –The Committee discussed whether the revenues and expenses need to balance in the budget.
8. **Supplemental Appropriation Ordinance** – The Committee discussed the need to do a Supplemental Appropriation Ordinance to cover the cost of an unbudgeted Police car purchase, due to an accident. There may be other items that could be adjusted at the same time, like fuel, as the prices are higher than what was known when the budget was created. Mrs. Bennett will ask the Department leaders if they have other items they may want to adjust and will plan to prepare the Appropriation for the June 2022 meeting.
5. **Aging/Write-Off Review – IDROP** – The aging report was reviewed by the Committee.
6. **Bank Reconciliation Review – January** – The January reconciliation was reviewed and explained by Mrs. Bennett. This will be included in the consent agenda at the May 9<sup>th</sup> Board Meeting.
7. **Credit Card Review – March** - The March credit card bill was reviewed and explained by Mrs. Bennett. This will be included in the consent agenda at the May 9<sup>th</sup> Board Meeting.
9. **Permit Software** – We will provide an updated logo for the permits and that should be the last step before implementation.
  - **Utility Billing Online** –Office staff are getting trained on the new process and starting the process to convert the bill from a postcard style to a sheet of paper to go in an envelope.
10. **Grant Updates** –Mrs. Bennett will update the grant spreadsheet for the Board Packet.
11. **New Business** – The agreement with First National Bank is up for renewal. The agreement will be reviewed at the May 9<sup>th</sup> Board Meeting with the objective for the Village President to sign the agreement.

Kellie Symonds is working with Municode to create the codification.

Mrs. Bennett asked if the Committee could initiate a conversation at the next Board Meeting regarding implementing an ordinance either pro or con for raising chickens within the Village limits. There have been several calls to the village office asking about it and there are no ordinances prohibiting or allowing chickens, making it unclear what the Village Board's position is. MR. PEARSON will bring up the issue at the next Community Development Committee meeting.

**12. Executive Session** – The committee did not go into Executive Session.

**13. Information for Next Board Meeting** – The First National Bank Agreement, Supplemental Appropriation discussion.

**14. Next Meeting** - Tuesday, May 17th , 2022 at 5:30

**15. Adjourn** – A motion was made to adjourn at 6:54 p.m. by MRS. O'ROURKE, seconded by MR. PEARSON, roll call vote – all approved. The meeting was then adjourned.

  
Sally Bennett, Treasurer