

Community Development Meeting
August 2, 2021

Mr. Kimes called the meeting to order at 6:00 p.m.

Trustees Present: Mr. Kimes was present at the Village Hall. Mr. McKinnon was present remotely, and Mr. Pearson was absent.

Guests: Pres. Frank Eubank, Casper Manheim, Kellie Symonds, Atty. Gaziano, and Sally Bennett

Mr. Kimes stated the Executive Orders by Gov. Pritzker allowing for remote meetings.

Motion to approve the minutes of June 24, 2021 was made by Mr. McKinnon, and second by Mr. Kimes. Motion passed on roll call vote of those present.

There was not conflict of interest noted.

There was no Public Comment requested.

The Code Enforcement Officer's report was presented by Mr. Manheim. He stated that residents have been responsive to the letters sent and are addressing the violations promptly.

Mr. Kimes provided the update of the proposed remodel to the Village Hall restrooms however, to make them ADA compliant would be costly.

Mr. Manheim then addressed the committee regarding his proposed permit process and proposed Building Applications and other forms. He proposed the process to calculate fees using a cost per square foot value rather than a dollar value of the improvement or construction.

Mr. Manheim suggested to discontinue the requirement to permit replacements of water heaters, furnaces & HVAC when they are needed. He stated that it is difficult to get into the homes to final the inspections, and that there are many permit applications that remain incomplete.

Pres. Eubank proposed the Building Official compensation based on the average of the past 4 years paid to the previous Building Official compensation.

Atty. Gaziano will draft the needed ordinances and for Building Official Compensation and Related Forms, as well as the ordinance setting the permitting fees.

Mr. Manheim proposed using the State of Illinois Plumbing inspectors assigned to our area for performing the plumbing inspections in the Village of Winnebago rather than hiring a plumbing inspector, as the previous inspector has recently resigned. He stated the in using the State Inspectors there would be no cost to the Village of Winnebago.

The committee discussed the proposal to permit events, such as was considered by Nancy's Diner. This will be discussed further at the next Community Development meeting as well as the permit application forms.

Mr. Kimes has been researching playground equipment to update at Memorial Park, and what funds would be available or possible grants. Mr. Kimes indicated there were some dead trees that could be removed to make room for additional playground equipment. The issue of the trees will be referred to Public Works to assess the condition of the trees and whether they need to be removed.

No report has been provided from Keep Northern Illinois Beautiful of the Medication Collection Drive held this year.

Motion to adjourn was made by Mr. McKinnon, seconded by Mr. Kimes. Motion passed on roll call vote of those present.

Meeting adjourned at 7:28 pm.



Kellie Symonds, Deputy Clerk