

The Board of Trustees of the Village of Winnebago met remotely via GoToMeeting online at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The President was in the Village office for the meeting, as well as the Village Clerk.

Because of the continued disaster declaration and the Village Office being too small to accommodate guests, the public, trustees, and employees were invited to join via computer, telephone, or other electronic device with connection information provided on the agenda that was duly posted in accordance with all applicable statutes.

ROLL CALL

KIMES - MCKINNON – O’ROURKE – PEARSON – present; GRAHAM - LEFEVRE– absent

Guests in person: Attorney Gaziano, Kellie Symonds, Ken Foss; Guests attending remotely: Treasurer Sally Bennett, Seth Gronewold, Sergeant Nick Haff, Stephanie King, Public Works Director Chad Insko.

A quorum was established.

No one stated a conflict of interest.

Item iii Salt Purchase was removed from the agenda under Public Works. Ken Foss was added under Public Comment.

A motion was made by MR. MCKINNON, seconded by MRS. O’ROURKE to approve the agenda as amended. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. KIMES, seconded by MRS. O’ROURKE to approve the consent agenda as presented.

- a. Board of Trustees and Minutes
 - i. Minutes of the Regular Board Meeting -April 11, 2022
 - ii. Minutes of the Public Hearing- March 14, 2022
 - iii. Minutes of the Public Forum- April 27, 2022
- b. Approval of Line Items Transfers
- c. Approval of Bills:
 - i. \$5,000 and over - \$31,895.49
 - ii. Under \$5,000 - \$30,603.35
- d. Finance Department Reports:
 - i. Credit Card Reconciliation – March
 - ii. Reconciliation – January
 - iii. Treasurer’s Report place on file for audit
- e. Administrative Reports
 - i. President’s Monthly Report
 - ii. Chief of Police Monthly Statistics Report
 - iii. Fehr-Graham – May Engineering Report
 - iv. Code Enforcement & Building Officer Monthly Report

Motion carried on a roll call vote of those present.

PUBLIC COMMENT

Ken Foss operates a coffee truck in two communities, Stillman Valley and Davis Junction, in Ogle County. He has twelve items on his menu and operates seven months out of the year. He operates his truck as a drive thru. He is a sole proprietor and licensed by the Ogle County Health Department. If he is allowed to come to Winnebago, he would be licensed by Winnebago County Health Department. He provided a certificate of insurance. The President stated the Board would try by the June meeting to have a response to his request to operate in the Village.

COMMITTEE DEPARTMENT REPORTS/REQUEST

a. PUBLIC WORKS

- i. Based on Committee recommendation a motion was made by MR. MCKINNON to have the water towers washed both the interior and exterior at a cost not to exceed \$30,000 from account 51-44-542. Motion carried on a unanimous roll call vote of those present.
- ii. Based on Committee recommendation a motion was made by MR. MCKINNON to recommend Board approval adopting a permit for driveway and sidewalk replacement, adopt a permit fee, adopt a policy for village financial participation in sidewalk replacement and authorize the village attorney to draft an updated ordinance. Motion carried on a unanimous roll call vote of those present.

b. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/PLANNING & ZONING/4TH OF JULY EVENTS

c. POLICE COMMITTEE

- i. The draft of the Police Committee meeting minutes for April 28, 2022 was in the packet.
- ii. Kudos to Sergeant Haff on his academic Achievement.
- iii. Officer Matthew Lane has successfully completed his one-year probation and will receive his fifty-cent raise.

d. FINANCE COMMITTEE

- i. A motion was made by MRS. O'ROURKE based on committee recommendation to adopt Resolution 2022-12R RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SIGN THE BANKING SERVICES AGREEMENT WITH FIRST NATIONAL BANK AND TRUST COMPANY. Motion carried on a unanimous roll call vote of those present.
- ii. Grant updated form remains open.
- iii. There will need to be a Supplemental Appropriation Ordinance. There will be an Admin Meeting May 27, at 3:30 p.m. to discuss the need for two additional Administrative Assistants. Other departments should look at additional costs that would need to be included in the ordinance. Information needs to be provided to Finance for their meeting on May 17, 2022 to prepare the ordinance. Mrs. Bennett will draft the ordinance, Attorney Gaziano will review it and it will be published in the June 2, 2022 Gazette.

e. ADMINISTRATION TEAM/CLERK

f. LIQUOR COMMISSION

g. VILLAGE OF ATTORNEY

May 09, 2022

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NEW BUSINESS

- a. The standard meeting date schedule was in the packet. Committee meetings should be scheduled within two weeks after the last Board Meeting.

- a. The Public Forum will be June 1, 2022 at 6:00 p.m. at the High School cafetorium to get input on allowing off road vehicles on public roadways.

- b. Keep Northern Illinois Beautiful would like to hold the medication collection June 11, 2022. They requested \$1,400 to cover the cost. No Board member was opposed. The cost will come from account 17-47-911.

A motion was made by MRS. O'ROURKE, seconded by MR. PEARSON to adjourn at 6:48 p.m. Motion carried on a roll call vote of those present.

APPROVED: JUNE 13, 2022

Sally Jo Huggins, Village Clerk