

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 P.M. with President Franklin J. Eubank, Jr. presiding. The President was in the Village office for the meeting.

Because of the continued disaster declaration and the Village Office being too small to accommodate guests the public, trustees, and employees were invited to join via computer or telephone.

ROLL CALL

GRAHAM - KIMES – MCKINNON - O’ROURKE – PEARSON -present; LEFEVRE – absent (arrived at 8:21 p.m.)

Guests: Attorney Gaziano, Sally Bennett, Chad Insko, Sergeant Nick Haff, Seth Gronewold, Chief Jeff White, Stephanie King, Denise Speracino, Justin Jones arrived at 8:03 p.m.

A quorum was established.

No one stated a conflict of interest.

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to approve the agenda as presented. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. GRAHAM, seconded by MR. PEARSON to approve the consent agenda as presented. Motion carried on a unanimous roll call vote of those present.

PUBLIC COMMENT

Justin Jones addressed the Board when he arrived.

COMMITTEE DEPARTMENT REPORTS/REQUEST

A. PUBLIC WORKS

1. The Committee minutes of November 1, 2021 were not available for the packet.
2. Based on committee recommendation a motion was made by MR. MCKINNON to purchase salt at a cost not to exceed \$10,000 from account 01-42-514. Motion carried on a unanimous roll call vote of those present.
3. A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to void Resolution 2021-12R RESOLUTION AUTHORIZING VILLAGE PRESIDENT TO SIGN RENTAL AGREEMENT WITH TIM MITCHELL TRUCKING, LLC FOR COMPACTOR. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to adopt Resolution 2021-14R RESOLUTION AUTHORIZING VILLAGE PRESIDENT TO SIGN EQUIPMENT LEASE AGREEMENT WITH TIM MITCHELL TRUCKING LLC FOR COMPACTOR. Motion carried on a unanimous roll call vote of those present.

B. VILLAGE ENGINEER

1. The engineer's report was included in the packet.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

1. The Code Enforcement Officer's report is in the packet.

D. VILLAGE ATTORNEY

1. A motion was made by MR. GRAHAM to lay over the vote on Ordinance 2021-08 AN ORDINANCE ESTABLISHING FOR CALENDAR YEARS 2022 THROUGH 2026 NEW WATER RATES AND FEES FOR THE USE OF AND SERVICE SUPPLIED BY THE WATERWORKS SYSTEM OF THE VILLAGE OF WINNEBAGO, SEWER CONNECTION FEES FOR ONLY THOSE PROPERTIES IDENTIFIED IN THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WINNEBAGO AND THE ROCK RIVER WATER RECLAMATION DISTRICT; AND A CAPTIAL FEE AND PARTIALLY REVOKING ORDINANCE NO 2017-01 BY INCORPORATING CERTAIN TERMS THEREFROM IN INSTANT ORDINANCE to allow more time for review. Motion carried on a unanimous roll call vote of those present.
2. A motion was made by MR. MCKINNON, second by MRS. O'ROURKE to adopt Ordinance 2021-09 AN ORDINANCE AMENDING UNIFIED DEVELOPMENT ORDINANCE (ORDINANCE NO. 2019-14) TO ELIMINATE PARKING SPACE REQUIREMENT FOR SELF-STORAGE FACILITY WHEN NO BUSINESS OFFICE ON SITE. Motion carried on a unanimous roll call vote of those present.
3. A motion was made by MRS. O'ROURKE, seconded by MR. GRAHAM to adopt Resolution 2021-15R RESOLUTION TO ADOPT EMPLOYEE EVALUATION POLICY AND RELATED FORMS. Motion carried on the following roll call vote: KIMES – O'ROURKE – PEARSON – GRAHAM, yes; MCKINNON, no.
4. A motion was made by MRS. O'ROURKE, second by MR. GRAHAM to authorize the President to sign the contract with Pyrotecnico Fireworks, Inc for \$17,250. Motion carried on a unanimous roll call vote of those present. Attorney Gaziano noted it is a standard contract.
5. A motion was made by MRS. O'ROURKE, second by MR. GRAHAM to adopt Resolution 2021-16R RESOLUTION AFFIRMING ADOPTION OF LEXIPOL POLICY UPDATES. Motion carried on a unanimous roll vote of those present.
6. A was made by MR. MCKINNON, seconded by MR. GRAHAM to adopt Resolution 2021-17R RESOLUTION AFFIRMING AMOUNT CHARGED FOR DOLLAR GENERAL SEWER CONNECTION FEE. Motion carried on a unanimous roll call vote of those present.

E. FINANCE COMMITTEE

F. POLICE COMMITTEE

1. The committee noted that \$7,710 was approved in the consent agenda for annual agreement for the Records Management System.

2. A motion was made by MR. KIMES, seconded by MRS. O'ROURKE to grant Sergeant Haff a \$.50 per hour raise as of November 29, provided he completes his probation successfully on November 29, 2021. Motion carried on a unanimous roll call vote of those present.

Chief White noted there are updates to the Lexipol Policy every six months and more will be received soon.

Justin Jones joined the meeting and explained there is an event being planned for December 11, 2021 starting at 5:00 p.m. with a tree lighting and other events downtown. There is much information needed prior to the Village giving approval.

MR. LEFEVRE arrived at 8:21 p.m.

G. ADMINISTRATION TEAM/CLERK

1. After discussion of the time to start regular meetings beginning in January 2022, a motion was made by MR. GRAHAM, seconded by MR. PEARSON to accept the dates for the 2022 Regular meetings as presented and change the start time for those meetings to 6:00 p.m. Motion was carried on a unanimous roll call vote.
2. A motion was made by MR. PEARSON, seconded by MR. GRAHAM to change the policy for pay raises after successful completion of probation to three percent rather than the \$.50 per hour.

A motion was made by MR. GRAHAM, seconded by MR. PEARSON to refer the raise policy after probation back to the Admin. Committee.

3. After discussion a motion was made by MRS. O'ROURKE, seconded by MR. GRAHAM that as of January 1, 2022 a bonus will be provided to employees consistent with the review results from the fall of 2021 until the employee's anniversary date when a new evaluation will be completed and the raise will be based on Resolution 2021-15R. The bonus at the start of 2022 will be prorated each pay period until the anniversary date. Motion carried on the following roll call vote: MCKINNON, O'ROURKE, PEARSON, LEFEVRE-yes. GRAHAM and KIMES – no.
4. Mrs. Symonds will get information from all employees as to which of the health insurance plan they would prefer. From that list, six plans will be chosen to offer.
5. At this time there will be no change to the amount the Village will cover for the cost of the health insurance.

H. LIQUOR COMMISSION

1. There is a vacancy on the Liquor Commission. Please let the President know if you are interested or can suggest someone.

I. PRESIDENT

1. The President's report was provided in the Board packet.

2. The President will provide more information on changing the Board and Committee meeting process.

3. UPCOMING MEETING DATES:

COMMITTEE	DATE	TIME
Public Works Committee	November 29, 2021	3:30 p.m.
Police Committee	TBD	
Finance Committee	November 10, 2021	5:30 p.m.
Community Development	TBD	6:00 p.m.
4 th of July -Family Fest Team	TBD	6:30 p.m.
Liquor Commission	TBD	6:30 p.m.
Errant Water	December 13, 2021	6:45 p.m.
Admin. Team	TBD	3:30 p.m.
WIPC	January 19, 2022	5:30 p.m.
Pecatonica Prairie Path	TBD	9:30 a.m. Pec. Library
Win-Bur-Sew NIMS Training	TBD	
Committee of the Whole	TBD	

NEW BUSINESS

Attorney Gaziano reminded Finance the Tax Levy Ordinance needs to be passed in December and if the rates go up there may need to be a Public Hearing.

There will be two Public Forums in January and February, please pick the dates that work best. They will be held in the cafetorium at the High School

It was noted 2HB Human Resources and Benefits will be merging with M3. There will be offices in Rockford and Madison.

A motion was made by MR. GRAHAM, second by MRS. O'ROURKE to adjourn at 9:30 p.m. Motion carried on a roll call vote.



Sally Jo Huggins, Village Clerk