

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 P.M. with President Franklin J. Eubank, Jr. presiding. The President was in the Village office for the meeting.

Because of the continued disaster declaration and the Village Office being too small to accommodate guests the public, trustees, and employees were invited to join via computer or telephone.

ROLL CALL

GRAHAM - KIMES – LEFEVRE - O'ROURKE – PEARSON -present; MCKINNON - absent

Guests: Attorney Gaziano, Sally Bennett, Chad Insko, Sergeant Nick Haff, Seth Gronewold, Chief Jeff White, Stephanie King, Officer Randy Smith, Officer Jeff Spelman, Officer Matt Lane

A quorum was established.

No one stated a conflict of interest.

Item E, Credit Card - August, was removed from the agenda. A motion was made by MR. GRAHAM, seconded by MRS. O'ROURKE to approve the agenda as amended. Motion carried on a roll call vote of those present.

The President recognized Officer Randy Smith and congratulated him for his twenty years of service and presented him with a plaque.

A motion was made by MR. GRAHAM, seconded by MR. LEFEVRE to approve the consent agenda as amended. Motion carried on a roll call vote of those present.

PUBLIC COMMENT

No one requested the opportunity to address the Board.

COMMITTEE DEPARTMENT REPORTS/REQUEST

A. PUBLIC WORKS

1. The Committee minutes of October 4, 2021 are in the packet.
2. There are many possible uses for the ARPA funds. There will be a special meeting to discuss how to best use this money, plus other items.
3. & 4. The Water Rate Study and drafting of a new water rate ordinance remained open awaiting the special meeting.
5. A motion was made by MR. LEFEVRE, seconded by MRS. O'ROURKE to adopt Resolution 2021-11R RESOLUTION AUTHORIZING VILLAGE PRESIDENT TO SIGN EXTENSION TO ILLINOIS CASH FARM LEASE WITH STEVEN MITCHELL TO FEBRUARY 28, 2023 FOR VILLAGE-OWNED PROPERTY IN WINNEBAGO HIGHLANDS. Motion carried on a unanimous roll call vote of those present.

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6. A motion was made by MR. GRAHAM, seconded by MR. LEFEVRE to adopt Resolution 2021-12R RESOLUTION AUTHORIZING VILLAGE PRESIDENT TO SIGN RENTAL AGREEMENT WITH TIM MITCHELL TRUCKING, LLC FOR COMPACTOR. Motion carried on a unanimous roll call vote of those present.

B. VILLAGE ENGINEER

1. The engineer's report was included in the packet.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

1. The Code Enforcement Officer's report is in the packet.

2. Based on Committee recommendation a motion was made by MR. KIMES to approve the expenditure of \$17,250 to Melrose Pyrotechnics for the July 3, 2022 fireworks from account 90-48-916. Motion carried on a unanimous roll call vote of those present. When the contract is received the Village Attorney will review it. It was noted there is a balance of \$ 7 thousand-plus available at this time.

3. A possible change to the lineup for the Fourth of July parade was discussed.

4. Playground equipment for Memorial Park remains open.

D. VILLAGE ATTORNEY

E. FINANCE COMMITTEE

1. Budgets for 2022 are being reviewed.

2. Based on committee recommendation a motion was made by MR. GRAHAM to change the payment to \$1.3 million to Four Rivers (formerly RRWRD), instead of the \$ 1.4M originally considered earlier in the year. Motion carried on a unanimous roll call vote of those present.

F. POLICE COMMITTEE

1. The purchase of new security cameras was discussed. Chief White will get more information and costs.

2. A CHP (Cops Hiring Program) Grant will be applied for, if successful it would cover 75% of the cost of training, benefits and salary for a new officer.

3. Part-time officers will be advertised for early in 2022.

4. Updated training and health screening, including mental health is continuing.

5. A motion was made by MR. KIMES, seconded by MR. GRAHAM to approve the Lexipol Policy updates. Motion carried on a unanimous roll call vote of those present.

G. ADMINISTRATION TEAM/CLERK

H. LIQUOR COMMISSION

I. PRESIDENT

1. The President's report was provided in the Board packet.
2. The appraisal of Village owned property will be discussed at the Special Board Meeting.
3. A poll will be sent out to select the best date for those attending the Special Board Meeting
4. The Village Attorney will draft an ordinance to modify the UDO to eliminate the requirement for parking spaces at a mini warehouse/self-storage facility when there is no office building or kiosk.
5. A motion was made by MR. GRAHAM, seconded by MRS. O'ROURKE to adopt the new evaluation form.

A motion was made by MRS. O'ROURKE, seconded by MR. GRAHAM to adopt the form with one change: Exceeds Expectations – remove the word generally – it should read, "They exceed the established goals for their position." Motion carried on a unanimous roll call vote of those present.

6. A motion was made by MR. GRAHAM, seconded by MR. PEARSON to adopt the evaluation worksheet. Motion carried on the following roll call vote: O'ROURKE, PEARSON, GRAHAM, LEFEVRE; yes. KIMES; no.
7. Annual raises were discussed with a Cost-of-Living Adjustment raise based on the C.P.I. (rolling CPI from September 1 through August 31) to all employees not on probation with a minimum of 1% and a maximum of 2.5% to be paid starting January 1. Incentive merit raises up to 2.5% would be paid beginning on the employee's hire date. Based on this information a motion was made by MR. GRAHAM, seconded by MR. LEFEVRE to adopt this plan for raises.

A motion was made by MR. GRAHAM, seconded by MR. KIMES to amend the above motion to allow the Village Attorney to draft a resolution and a policy like the President's report and to be voted on in November. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. KIMES, seconded by MRS. O'ROURKE to retract the approval of the evaluation worksheet, and request the attorney include the updated form to incorporate in the policy. Motion carried on a unanimous roll call vote of those present.

8. A motion was made by MRS. O'ROURKE, seconded by MR. GRAHAM to adopt Resolution 2021-13R RESOLUTION TO JOIN NORTHERN ILLINOIS COUNCIL OF GOVERNMENTS ("NORTHCOG") AND AUTHORIZING VILLAGE PRESIDENT TO SIGN ANY ATTENDING DOCUMENTS TO ACCOMPLISH SAME. Motion carried on the following roll call vote: KIMES, LEFEVRE, O'ROURKE, PEARSON; yes. GRAHAM; abstain.
9. The solar company associated with NorthCOG will evaluate the village buildings and usage for possible use.

10. The grant application for Rebuild Downtown will be discussed at strategic planning meeting.

11. Region1 Planning Land bank IGA will be discussed in November.

12. A motion was made by MR. LEFEVRE, seconded by MR. GRAHAM to pay the IML Risk Management Renewal of \$54,711.84. Motion carried on a unanimous roll call vote of those present.

13. A motion was made by MR. GRAHAM, seconded by MR. KIMES to schedule "Trick-or-Treating" October 31, 2021 from 2:00 p.m. – 5:00 p.m.

A motion was made by MR. LEFEVRE, seconded by MR. PEARSON to schedule "Trick-or-Treating" from 4:00 p.m. to 7:00 p.m. on October 31, 2021. Motion carried on a unanimous roll call vote of those present.

14. The needed equipment when Comcast is installed was discussed. Everyone should provide their information to Chief White by October 18, 2021.

15. UPCOMING MEETING DATES:

COMMITTEE	DATE	TIME
Public Works Committee	November 01, 2021	3:30 p.m.
Police Committee	TBD	
Finance Committee	October 18, 2021	5:30 p.m.
Community Development	November 03, 2021	6:00 p.m.
4 th of July -Family Fest Team	October 13, 2021	6:30 p.m.
Liquor Commission	October 26, 2021	6:30 p.m.
Errant Water	November 08, 2021	6:45 p.m.
Admin. Team	October 21, 2021	3:30 p.m.
WIPC	October 20, 2021	5:30 p.m.
Pecatonica Prairie Path		9:30 a.m. Pec. Library
Win-Bur-Sew NIMS Training	TBD	
Committee of the Whole	TBD	

NEW BUSINESS

The Strategic Meeting will include grants, appraisal and water rates.

It was suggested that an ad hoc committee be formed to discuss the pros and cons of ATV'S.

Chief White noted he would like to send Sergeant Haff to a special school in January in Ogle County at a cost of \$4350.

A motion was made by MR. GRAHAM, second by MRS. O'ROURKE to adjourn at 10:41 p.m. Motion carried on a roll call vote of those present.

APPROVED NOVEMBER 8, 2021

Sally Jo Huggins, Village Clerk