

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 P.M. with President Franklin J. Eubank, Jr. presiding. The President was in the Village office for the meeting.

Because of the continued disaster declaration and the Village Office being too small to accommodate guests the public, trustees, and employees were invited to join via computer or telephone.

ROLL CALL

GRAHAM – KIMES – MCKINNON – PEARSON -present; O’ROURKE - absent

Guests: Attorney Gaziano, Sally Bennett, Chad Insko, Officer Nick Haff, Seth Gronewold, Chief Jeff White, Kellie Symonds, Stephanie King, Stan Maligranda, Chris Nelson, Rick Yates, Mike Woolbright.

A quorum was established.

No one stated a conflict of interest.

Item F (Reconciliation – May) was removed from the Consent Agenda and item 3 (Pay Request) was removed from Public Works agenda.

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to accept the agenda as amended. Motion carried on a roll call vote of those present.

A motion was made by MR. MCKINNON, seconded by MR GRAHAM to approve the Consent Agenda as amended. Motion carried on a unanimous roll call vote of those present.

PUBLIC COMMENT

Chris Nelson asked the Board to consider allowing non-highway vehicles on the streets like Pecatonica. He provided a copy of the Pecatonica Ordinance and explained it would provide revenue to the Village through licensing. The matter is referred to the Police Committee for review. It may be necessary to hold a Public Meeting to gather both pro and con information. Both Mr. Nelson and Mr. Yates thanked the Board for their consideration.

COMMITTEE DEPARTMENT REPORTS/REQUEST

A. PUBLIC WORKS

1. The Committee minutes of June 28, 2021 were included in the packet.
2. Based on Committee recommendation a motion was made by MR. MCKINNON to increase the hourly pay rate of Bryan Zimmerman \$0.50 per hour as of the pay period beginning July 11, 2021 as he has successfully completed his probationary period. Motion carried on a unanimous roll call vote of those present.

B. VILLAGE ENGINEER

1. Mr. Gronewold's monthly report was provided in the Board Packet.

Mr. Gronewold reported the MFT Project is complete except for a couple of punch list items. Rebuild Illinois Grants have been delayed to the third quarter.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

1. The Code Enforcement Officer's report is in the packet.
2. Ads are being run on WIFR at a cost of \$525 thanking those who donated to the Fourth of July.
3. In order to upgrade the playground equipment at Memorial Park it may be necessary to remove the trees.
4. No update on the properties
5. The balance in the Fourth of July account is \$ 6,792.21.
6. The parade and fireworks were enjoyed by all. There were many positive comments.
7. The fixtures in the Village Hall restrooms are aging and need to be upgraded.

D. VILLAGE ATTORNEY

E. FINANCE COMMITTEE

1. Based on Committee recommendation a motion was made by MR. GRAHAM to allow those trustees and staff who want to attend the IML Conference, the cost will be covered by the Village. Motion carried on a unanimous roll call vote of those present.
2. Based on Committee recommendation a motion was made by MR. GRAHAM to purchase the building permitting software at a cost of \$ 11,025 from account 17-47-701. Motion carried on a unanimous roll call vote of those present. There will be an annual cost of \$1,725 per year for this software.

F. POLICE COMMITTEE

G. ADMINISTRATION TEAM/CLERK

1. A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to increase the hourly pay rate of Karen (Sue) Emmert \$0.50 per hour as of the pay period beginning July 11, 2021, as she has successfully completed her probationary period. Motion carried on a unanimous roll call vote of those present.

2. The Board agreed it was time to turn the outside water fountains back on. When meetings are open to the public eight guests should be allowed. The public will sign up ahead of time with the first eight being able to attend. No mask will be required if fully vaccinated. People will log into to enter the offices to track people in case of an illness.
3. Prices will be gathered for shirts to be embroidered for staff and trustees.
4. A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to consider the actual day for those who worked July 4th as the holiday for police officers this year. For the public works employees whichever is most beneficial July 4 or July 5, will be considered the holiday worked. Motion carried on a unanimous roll call vote of those present. Committees are to review the Personnel Policy and recommend final language for holiday worked.
5. A motion was made by MR. GRAHAM, seconded by MR. PEARSON to approve the Request For Proposal for brokers as modified. Motion carried on a unanimous roll call vote of those present.

H. LIQUOR COMMISSION

I. PRESIDENT

1. The President's report was provided in the Board packet.
2. & 4. The Board discussed the poor upload and download speeds of the present internet. Mediacom has been notified many times of the poor service.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to adopt Resolution # **2021-08R - RESOLUTION AUTHORIZING VILLAGE PRESIDENT TO SIGN COMCAST SERVICE ORDER AGREEMENT AND SUPPORTING DOCUMENTS**. The cost will be \$1,076.95 per month plus installation. Motion carried on a unanimous roll call vote of those present.

3. The cost through Comcast to extend cable and internet to Willingham would be \$378,124. Comcast would cover about \$248,548 leaving \$129,576 for the Village. ARPA funding could be used to help with this cost and President Eubank will contact First Midwest Group to assist. Expansion of residents are needed, and this may help.
5. Mr. Medearis' term ended in May on the Zoning Board. Suggestions of a new person should be provided to the President before the August meeting.
6. The open seat on the Board of Trustees will need to be filled in August. Provide recommendations to the President before the August meeting.
7. Community Development will look at requiring a permit application for events held in the Village

8. UPCOMING MEETING DATES:

COMMITTEE	DATE	TIME
Public Works Committee	August 2, 2021	4:00 p.m.
Police Committee	TBD	
Finance Committee	TBD	5:30 p.m.
Community Development	TBD	5:30 p.m.
4 th of July -Family Fest Team	TBD	7:00 p.m.
Liquor Commission	TBD	
Errant Water	August 9, 2021	6:45 p.m.
Admin. Team	TBD	
WIPC	July 21, 2021	5:30 p.m.
Pecatonica Prairie Path	?	9:30 a.m.
Win-Bur-Sew NIMS Training	TBD	
Committee of the Whole	TBD	

NEW BUSINESS

The President suggested that committee meetings or Committee of the Whole meetings be held at least two weeks before the regular board meeting. He also requested employees be responsible for all committee meeting minutes, either in person or from the recording of the meeting.

Chief White said the security camera system is old and needs to be replaced. He will look into options and costs.

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to adjourn at 9:19 p.m. Motion carried on a unanimous roll call vote.

APPROVED AUGUST 09, 2021

Sally Jo Huggins, Village Clerk