

The Board of Trustees of the Village of Winnebago met telephonically at 7:03 P.M. with President Franklin J. Eubank, Jr. presiding. The President was in the Village office for the meeting.

ROLL CALL

GRAHAM – MALIGRANDA – MCKINNON – MORGAN – O’ROURKE - present; KIMES – absent

Guests: Attorney Gaziano, Sally Bennett, Chad Insko, Officer Nick Haff, Seth Gronewold, Chief Jeff White, Kellie Symonds, Stephanie King.

A quorum was established.

No one stated a conflict of interest.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to accept the agenda as presented. Motion carried on a unanimous roll call vote of those present.

MR. MCKINNON requested the minutes of February 8, 2021 be removed from the consent agenda.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to approve the consent agenda as amended. Motion carried on a unanimous roll call vote of those present.

MR. MCKINNON requested E.2 line 3 be corrected to read as “regular customers”.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to accept the minutes of the February 8, 2021 Board meeting as amended. Motion carried on a unanimous roll call vote of those present.

PUBLIC COMMENT

No one requested the opportunity to address the Board.

COMMITTEE DEPARTMENT REPORTS/REQUEST:

A. PUBLIC WORKS

1. The committee minutes of March 1, 2021 were included in the packet.
2. Based on committee recommendation a motion was made by MR. MCKINNON to purchase salt at a cost not to exceed \$10,000 from account 01-42-514. Motion carried on a unanimous roll call vote of those present.
3. Based on committee recommendation a motion was made by MR. MCKINNON to purchase a gas-powered generator for the Village Office at a cost not to exceed \$12,000 with the cost to be split equally between accounts 01-41-661, 01-43-831, 51-44-830. Motion carried on a unanimous roll call vote of those present.

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4. It was noted that WINGIS could be used to help with many projects in the Village. It was suggested that, as time permits, the staff can learn more about WINGIS and utilize it for many departmental uses.

B. VILLAGE ENGINEER

1. Mr. Gronewold's monthly report was provided in the Board Packet.

The Elida Street Project is out for bid and the plan is to accept the bid at the April 12, 2021 meeting.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

1. The Committee meeting minutes were not available.
2. Mr. Manheim had nothing to report.
3. The Downtown business sign at Elida and Main remains open. Denise Speracino is looking into bids for lighting.
4. There was a lot of discussion about fireworks to be held either July 3rd or Labor Day weekend. Melrose Pyrotechnics needs to know by April 1st whether there will be fireworks. Melrose Pyrotechnics will be contacted to see if Labor Day weekend is a possibility if they cannot be held July 3rd.

A motion was made by Mr. MCKINNON, seconded by MR. GRAHAM to not move forward with fireworks. Motion was defeated with a unanimous no vote by roll call from all present.

A motion was made by MR. MCKINNON, seconded by MRS. O'ROURKE to schedule the fireworks at the reduced amount (\$12,000 - \$15,000) for July 3, 2021 contingent on being able to schedule them by the end of the year if they cannot be held on July 3rd.

The Fourth of July team is requested to try to raise \$5000 to assist with the cost.

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to lay over this motion to be voted on at a Special Board Meeting before April 1, 2021.

5. After discussion, a motion was made by MR. MCKINNON seconded by MR. GRAHAM to handle the garage sales the same as in 2020 without the support of the Village. Motion carried on a unanimous roll call vote of those present.
6. Upgrade of playground equipment at Memorial Park is needed, however a funding source will be needed.

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D. VILLAGE ATTORNEY

1. A motion was made by MR. MCKINNON, seconded by MS. MORGAN to adopt Resolution 2021-04R RESOLUTION FOR VILLAGE TO PURCHASE ADDITIONAL TITLE INSURANCE ON PROPERTY ACQUIRED FROM MANTLE DEVELOPMENT GROUP, LLC. Motion carried on a unanimous roll call vote of those present.
2. A motion was made by MRS. O'ROURKE, seconded by MR. MCKINNON to adopt Resolution 2021-05R RESOLUTION AFFIRMING ACCEPTANCE OF ASSIGNMENT OF ENTITLEMENT TO RECAPTURE FEES FOR WINNEBAGO HIGHLANDS DEVELOPMENT FROM MANTLE DEVELOPMENT GROUP, LLC TO VILLAGE OF WINNEBAGO, IL. Motion carried on a unanimous roll call vote of those present.
3. A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to adopt Resolution 2021-06R RESOLUTION ACCEPTING MANTLE DEVELOPMENT GROUP, LLC SETTLEMENT AND RELEASE AGREEMENT. Motion carried on a unanimous roll call vote of those present.
4. A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to adopt Ordinance 2021-01 AN ORDINANCE AMENDING UNIFIED DEVELOPMENT ORDINANCE TO ADD SELF-STORAGE WAREHOUSE/MINI-WAREHOUSE AS SPECIAL USE UNDER DISTRICT NO.3 – GENERAL BUSINESS DISTRICT. Motion carried on a unanimous roll call vote of those present.
5. A motion was made by MR. GRAHAM, seconded by MRS. O'ROURKE to adopt Ordinance 2021-02 ORDINANCE ESTABLISHING SERVICE CHARGES ON GARBAGE PICKUP RATES 2021 THROUGH 2027. Motion carried on a unanimous roll call vote of those present.

E. FINANCE COMMITTEE

F. POLICE COMMITTEE

G. ADMINISTRATION TEAM/CLERK

1. There was discussion to send Request for Proposals to various insurance brokers, but the Board decided to have the Admin. Team interview possible brokers and discuss their level of service and options such as pooling employees with other governmental entities for the possibility of reduction in premiums.
2. There was discussion on the process to hire the administrative assistants who are presently working through Furst Staffing. Christine Gibler will reach her 500 hours on Monday, March 15, 2021. She presently earns \$15.50 per hour and Furst Staffing charges about \$8.00 per hour in addition. Both Mrs. Bennett and Mrs. Symonds feel she should be offered the position as she is doing a good job.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to offer Christine Gibler the part-time position of Administrative Assistant to be paid \$16.00 per hour. The motion was amended and seconded by the same trustees to pay Christine Gibler \$15.50 per hour until she completes her six-month probation period which began November 16, 2020. After successful completion of her probation, she will be paid \$16.00 per hour. She will receive benefits entitled by part-time employees. Motion carried on a unanimous roll call vote of those present.

The other assistant through Furst Staffing, Sue Emmert, has not yet reached her 500 hours.

H. LIQUOR COMMISSION

I. PRESIDENT

1. The President's report was provided in the Board packet.
2. Mrs. Gross requested to use the empty lot between the Police Garage and the Village Office to hold a flag retirement ceremony. The Scouts have requested the opportunity to camp overnight May 14, 2021 and assist with the flag retirement ceremony May 15, 2021. The Board agreed this will be acceptable. There will be a port-o-let at Memorial Park with a wash station for use by the Scouts.
3. & 4. There was a discussion about Mediacom service and the cost to cancel their service. The cost to use Comcast for internet and phone service was discussed. Attorney Gaziano is to be given a list of problem issues with Mediacom so she can work with their legal staff to get a resolution.
5. Committees are requested to have resolutions drafted to presented at Board meetings.

6. UPCOMING MEETING DATES

COMMITTEE	DATE	TIME
Public Works Committee	April 5, 2021	4:00 p.m.
Police Committee	TBD	
Finance Committee	April 12, 2021	5:30 p.m.
Community Development	TBD	
4 th of July -Family Fest Team	TBD	
Liquor Commission	TBD	
Errant Water	April 12, 2021	6:45 p.m.
Admin. Team	TBD	
WIPC	April 21, 2021	5:30 p.m.
Pecatonica Prairie Path	March 19, 2021	9:30 a.m. Virtual
Win-Bur-Sew NIMS Training	TBD	
Committee of the Whole	TBD	

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NEW BUSINESS

1. There will be a Special Board Meeting March 18, 2021 at 6:30 p.m.; the agenda will include the Appropriations Ordinance and fireworks decision.

A motion was made by MR. GRAHAM, seconded by MRS. O'ROURKE to adjourn at 9:28 p.m. Motion carried on a unanimous roll call vote.

APPROVED: 04/12/2021

Sally Jo Huggins, Village Clerk