

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 P.M. with President Franklin J. Eubank, Jr. Presiding. The President was in the Village office for the meeting.

#### ROLL CALL

GRAHAM – KIMES – MALAGRANDA – MCKINNON – MORGAN - O’ROURKE – present;

Guests: Attorney Gaziano, Chief Jeff White, Sally Bennett, Chad Insko, Officer Nick Haff, Seth Gronewold, Officer Alan Nylund, Officer Mike Mund, Shawn Butler

A quorum was established.

MR. KIMES noted that he has a conflict with the health insurance as his daughter-in-law is an owner of the vendor.

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to accept the agenda as presented. Motion carried on a unanimous roll call vote.

A motion was made by MR. MCKINNON, seconded by MR. KIMES to approve the Consent Agenda as amended with the removal of VIII A. Minutes of November 9, 2020. Motion carried on a unanimous roll call vote.

A motion was made by MRS. O’ROURKE, seconded by MR. GRAHAM to correct E.2 of the November 9, 2020 minutes to read as “it was discussed to budget \$40,000 for a complete July 4<sup>th</sup> festival and fireworks”. Motion carried on the following roll call vote: MALAGRANDA – MORGAN, O’ROURKE – GRAHAM – KIMES – yes; MCKINNON – abstain.

#### PUBLIC COMMENT

No one requested the opportunity to address the Board.

#### COMMITTEE/DEPARTMENT REPORTS/REQUEST

##### A. PUBLIC WORKS

1. The Committee minutes of December 7, 2020 were included in the packet.
2. Based on Committee recommendation a motion was made by MR. MCKINNON to approve the 2021 Street Project (Elida Street) from the following lines: 01-42-520 Street Project \$ 68,000, 01-42-532 Engineering \$ 12,000.00; 15-46-850 MFT Road Project \$ 414,000.00; 15-46-502 MFT Engineering \$ 36,000.00. Motion carried on a unanimous roll call vote.

3. Based on Committee recommendation a motion was made by MR. MCKINNON to adopt Resolution 2020-13R for the use of about \$450,000 of MFT funds for the 2021 Elida Street project. Motion carried on a unanimous roll call vote.

B. VILLAGE ENGINEER

1. Mr. Gronewold's monthly report was provided in the Board packet.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4<sup>TH</sup> OF JULY TEAM/WIPC

1. Mr. Manheim provided his report.
2. The Solar Electric System Code Enforcement Ordinance remains open. Attorney Gaziano has received no comments from the Board. Attorney Gaziano will contact the electrical inspector, Paul Happach, for his input.
3. There will be a meeting of the Winnebago Chamber of Commerce December 16, 2020 where the totem pole sign will be discussed.

D. VILLAGE ATTORNEY

The court case of Lindsay/Buss vs Case is concluded. Lindsay/Buss will pay for an arborist to trim the tree and will be allowed on the Case property

1. A motion was made by MR. GRAHAM, seconded by MRS. O'ROURKE to adopt Ordinance 2020-03 AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF WINNEBAGO, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020. Motion carried on a unanimous roll call vote.

E. FINANCE COMMITTEE

1. & 3. Documentation has been sent in and approved for the Village's allocation from the CURES Act. So far a small amount has been received. Additional monies have been requested but not yet received.
2. The 2021 budget is in progress. There is a payment of \$1.3 million due to Rock River Water Reclamation District in 2021. It is hoped that additional money, up to \$1.6 million total, can be paid to save interest later.
4. A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to pay Rockford Siding and Windows \$26,056.51 for the hail damage repair.

Motion carried on a unanimous roll call vote. It was noted that about \$43,000 was received from insurance.

F. POLICE COMMITTEE

1. A motion was made by MR. MALIGRANDA, seconded by MRS. O'ROURKE to authorize the Village President to sign the ADDENDUM TO INTERGOVERNMENTAL AGREEMENT FOR THE OPERATION AND FUNDING OF AN INTERGRATED RECORDS MANAGEMENT SYSTEM (RMS). Motion carried on a unanimous roll call vote
2. A motion was made by MR. GRAHAM, seconded by MR. MALIGRANDA to modify the Use of Force Policy (Policy 300 of Lexipol) to be compliant with the Department of Justice.

A motion was made by MR. GRAHAM, seconded by MR. MALIGRANDA to lay the above motion over to the January meeting.

3. Everyone was reminded to complete their Sexual Harassment Training before December 31, 2020.
4. Chief White, Officer Haff, and MR. MALIGRANDA interviewed two people for the position of full-time police officer.

Based on Committee recommendation a motion was made by MR. MALIGRANDA to make a conditional offer of employment provided the person passes the psychological and health evaluation to the most qualified candidate.

A motion was made by MR. MALIGRANDA, seconded by MRS. O'ROURKE to lay the above motion over until the end of the meeting. Motion carried on a unanimous roll call vote.

5. Officer Smith returned to duty December 7, 2020 and is doing well and appears very healthy.
6. Based on Committee recommendation a motion was made by MR. MALIGRANDA to promote Officer Haff to Sergeant effective November 29, 2020, to be paid \$29.50 per hour, and serve a six month probation. Motion carried on a unanimous roll call vote.

G. ADMINISTRATION TEAM/CLERK

H. LIQUOR COMMISSION

I. PRESIDENT

1. The President's report was provided in the Board packet.
2. Any increase of compensation for elected officials must be approved at least one hundred and eight days before they are elected.
3. President Eubank talked with someone at Mediacom and learned there is a \$3200 cancellation fee for the office contract and \$2200 cancellation fee for the public works. He will now request improvement in service to provide back-up if the service is interrupted.
4. A motion was made by MRS. O'ROURKE, seconded by MR. MCKINNON to authorize President Eubank to sign a one year extension contract with Gill's Disposal including a twenty five cent increase for residential and senior citizens for the 2021 year to be in force until the new contract is approved. Motion carried on a unanimous roll call vote.
5. The Board discussed a Trustee not residing in the Village. MR. MALIGRANDA is presently outside the Village awaiting a court hearing result. The matter will be discussed again in January.
6. A motion was made by MR. MCKINNON, seconded by MRS. O'ROURKE to adopt Ordinance 2020-16 AN ORDINANCE ADOPTING A DIVERSITY, EQUITY AND INCLUSION POLICY FOR THE VILLAGE OF WINNEBAGO. Motion carried on a unanimous roll call vote.
7. The Mantle Development matter remains open.

8. UPCOMING MEETING DATES:

Public Works Committee	January 4, 2021	5:00 P.M.
Police Committee	TBD	6:00 P.M.
Finance Committee	December 16, 2020	5:30 P.M.
Community Development	TBD	5:00 P.M.
4 <sup>th</sup> of July Family Fest Team	TBD	6:00 P.M.
Liquor Commission	TBD	4:00 P.M.
Errant Water	January 11, 2021	6:45 P.M.
Admin Team	TBD	3:30 P.M.
WIPC	January 20, 2021	5:30 P.M.
Pecatonica Prairie Path	TBD	9:30 a.m. Virtual
Win-Bur-Sew NIMS Training	TBD	TBD
Committee of the Whole	TBD	4:00 P.M.

NEW BUSINESS

Mayor John Rickard of Byron emailed President Eubank asking for support to keep the Byron Nuclear Plant open.

A motion was made by MR. GRAHAM, seconded by MR. KIMES to go into executive session at 9:20 p.m. to discuss personnel matters including employee benefits and terms of employment for a possible new employee. Motion carried on a unanimous roll call vote.

The Board returned to regular session at 10:58p.m. Roll Call: GRAHAM – KIMES – MALIGRANDA – MCKINNON – O’ROURKE – present; MORGAN - absent.

Guests Attorney Gaziano, Chief Jeff White, Sgt. Nick Haff, Officer Alan Nylund, Sally Bennett.

A motion was made by MRS. O’ROURKE, seconded by MR. MCKINNON to offer Sarah McWhirter a position of full time police officer effective January 1, 2021 conditionally pending successful completion of a psych and health evaluation. She will be paid \$23.25 per hour for her year of probation and upon successful completion of the probation she will receive a \$.50 per hour increase. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. GRAHAM, seconded by MRS. O’ROURKE to provide full-time employees the Blue Cross Blue Shield options 3 through 7 as quoted by Coyle Kiley for 2020 health insurance. The Village will pay \$685.40 for employee only, \$1203.96 for employee and children, \$1376.81 for employee and spouse, and \$1895.36 for family coverage per month. If this allows the cost to the employee to be less than paid in 2020 the employee is requested to add the difference to their H.S.A. Motion carried on the following roll call vote. GRAHAM, MALIGRANDA, MCKINNON, O’ROURKE – yes, KIMES – abstain.

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to adjourn at 11:11 p.m. Motion carried on a unanimous roll call vote of those present.

**APPROVED**

---

Sally Jo Huggins, Village Clerk  
(Approved January 11, 2021)