

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 P.M. President Franklin J. Eubank, Jr. Presiding. The President was in the Village office for the meeting.

#### ROLL CALL

GRAHAM – KIMES – MALAGRANDA – MCKINNON – MORGAN – O’ROURKE – present

Guests: Attorney Gaziano, Chief Jeff White, Sally Bennett, Kellie Symonds, Chad Insko, Officer Nick Haff, Carrie Parent, Seth Gronewold, Dick Medearis, Shawn Butler, Jenny Blocker, Amber Pena, Vincent Mangiarcina, Randy Cook, and Mike Mudge

A quorum was established.

There was no disclosure of any conflict of interest.

Item A.3 Civil pay request #2 was removed from the Public Works Agenda. Item VIII D Credit Card – June usage was removed, and I.3 Rock River Energy Services was moved after Audit Presentation.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to accept the agenda as amended. Motion carried on a roll call vote.

A motion was made by MR. MCKINNON, seconded by MR. KIMES to approve the Consent Agenda as amended. Motion carried on a unanimous roll call vote.

#### PUBLIC COMMENT

No one requested the opportunity to address the Board.

Jenny Blocker of Benning Group discussed the Audit Report for 2019. She reported that things are stable year over year. She then thanked Mark Olson and Mrs. Bennett for their help. The Board thanked Ms. Blocker.

#### I. PRESIDENT

Mike Mudge of Rock River Energy Services explained the quotes for energy costs for the Public Works accounts. He recommended going with ComEd for their account 2082038017 for one year, and with AEP for the other accounts for thirty six months.

A motion was made by MR. MCKINNON, and seconded by MR. GRAHAM to contract with AEP for the ComEd accounts 3447589007, 0052142006, and 2124160052 energy supply for thirty six months. Account 2082038017 will be supplied by ComEd for one year and then rebid. Motion carried on a unanimous roll call vote.

A motion was made by Mr. MCKINNON, seconded by MR. GRAHAM to authorize President Eubank to sign the contract tomorrow, September 15, 2020. Motion carried on the following roll call vote: MCKINNON – MORGAN - O'ROURKE – KIMES – MALIGRANDA – yes. GRAHAM – no (did not respond).

#### COMMITTEE/DEPARTMENT REPORTS/REQUEST

##### A. PUBLIC WORKS

1. The Committee minutes of September 9, 2020 were not included in the packet.
3. Based on Committee recommendation a motion was made by MR. MCKINNON to extend the probationary period of the Public Works Meter Reader, Darren Burkhart, from September 10, 2020 to November 9, 2020 to allow for more training. Motion carried on a unanimous roll call vote.
4. A quote for a generator for the village office including an automatic transfer switch was provided.

##### B. VIILLAGE ENGINEER

1. Mr. Gronewold's monthly report was provided in the Board packet. Mr. Gronewold reported they have been reviewing the Winnebago Storage information. They are also trying to coordinate the street sealing.

##### C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4<sup>TH</sup> OF JULY TEAM/WIPC

1. Mr. Manheim provided his report. Violation are being worked on or have been taken care of.
2. The attorney will provide the draft of the Solar Electric System ordinance to all Board members for their review.
3. MR. KIMES reported he has had complaints that Gills picks up garbage earlier than 6:00 a.m. He has also had complaints that not all garbage/recycle is picked up. It was noted that contract says pick-up starting at 6:00 a.m.
4. More information is needed on the picnic tables.
5. The parking lot by the office remains open.

D. VILLAGE ATTORNEY

1. Attorney Kielty representing Mantle Development and Alan Tanner has until September 24, 2020 to file his answer. The next court date is October 29, 2020.

Attorney Gaziano will review the indemnity agreement with Village of Pecatonica. .

E. FINANCE COMMITTEE

1. They are trying to minimize the losses on the budget and COVID19.
2. The President will contact Josh Kraft of Gill's Disposal about the contract.
3. Based on Committee recommendation a motion was made by MR. GRAHAM to restart late fees to be due on November 15, 2020 following the October billing on the outstanding balance. Motion carried on a unanimous roll call vote.

A motion was made by MRS.O'ROURKE, seconded by MR. MCKINNON to authorize Attorney Gaziano to draft Resolution 2020-10R for the reinstatement of late fees. Motion carried on a unanimous roll call vote.

- 4&5. Based on Committee recommendation a motion was made by MR. GRAHAM to pay the COVID-19 related construction expenses of \$4,541.87 equally from line 01-41-661 and 51-44-833. These expenses should be reimbursed. Motion carried on a unanimous roll call vote.
6. There will be a Public Hearing at 6:45 p.m. on October 12, 2020 to receive input on the needed supplemental appropriation

F. POLICE COMMITTEE

G. ADMINISTRATION TEAM/CLERK

H. LIQUOR COMMISSION

1. A motion was made by MR. GRAHAM, seconded by MR. MALIGRANDA to adopt Ordinance 2020-10 AN ORDINANCE AMENDING LIQUOR ORDINANCE NO. 97-11 TO ADD NEW LICENSE CLASSIFICATION TO ACCOMMODATE VIDEO GAMING PARLORS. This ordinance will be amended to add Classification H which will be signed by the President if there are no objections by the Board after a seven day review from the time received from the attorney. Motion carried on a unanimous roll call vote.

I. PRESIDENT

1. The President's report was provided in the Board packet.
2. The committee including the President, Mrs. Symonds, and Chief White will review the Comcast information as compared to the present costs plus the cost to break current contracts.
4. The Trustees accepted the President's appointment of Bill Emmert to the Zoning Board with his term to expire May 31, 2026.

Randy Cook has decided not to be a continuing member of the Zoning Board.

5. President Eubank reminded everyone that if their term is expiring in April there will be a packet in their box to run for office. If anyone is not planning to run please let the President know.
6. A motion was made by MR. MCKINNON, seconded by MRS. O'ROURKE to adopt Ordinance 2020-11 **AN ORDINANCE PERTAINING TO THE LOCAL CURE PROGRAM.** Motion carried on a unanimous roll call vote.
7. A motion was made by MR. MCKINNON, seconded by MR. KIMES to appoint President Eubank to PSAP Board on behalf of the Village and request Attorney Gaziano to draft Resolution 2020-11R to confirm this appointment. Motion carried on a unanimous roll call vote.
8. A motion was made by MR. MCKINNON, seconded by MR. KIMES to allow Trick or Treating if there are no restrictions at the state level. Each resident that wants to participate will turn on their lights. Motion carried on a unanimous roll call vote.

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to set 5:00 – 7:30 p.m. as the hours for Trick or Treating this year. Motion carried on a roll call vote.

9. The Admin. Team will look into the review of the wage scale.
10. Mrs. Symonds and the President will look into recording equipment for the Board Room.

11. UPCOMING MEETING DATES:

Public Works Committee	October 5, 2020	5:00 P.M.
Police Committee	TBD	6:00 P.M.
Finance Committee	TBD	5:15 P.M.
Community Development	TBD	5:00 P.M.
4 <sup>th</sup> of July Family Fest Team	TBD	6:00 P.M.
Liquor Commission	TBD	4:00 P.M.
Errant Water	October 12, 2020	6:45 P.M.
Admin Team	TBD	3:30 P.M.
WIPC	October 21, 2020	5:30 P.M.
Pecatonica Prairie Path	September 18, 2020	9:30 a.m. Virtual
Win-Bur-Sew NIMS Training	TBD	TBD
Committee of the Whole	TBD	4:00 P.M.

NEW BUSINESS

Chief White will provide the draft of the “Intergovernmental Agreement Forming and Empowering The Northern Illinois Regional Records and Data Management System (RRDMS) Governance Structure” to everyone.

President Eubank reported the Governor has declared November 3, 2020 a holiday, however, the Illinois Municipal League has filed a lawsuit as this would be an unfunded mandate for municipalities.

Mrs. Symonds will look into the grant opportunity Denise Speracino had called about. It is wondered if it could assist the July 4<sup>th</sup> festivities.

President Eubank reminded committees one member should be at the office during remote meetings if possible.

A motion was made by MR. KIMES, seconded by MR. MALIGRANDA to adjourn at 9:33 P.M. Motion carried on a unanimous roll call vote.

**APPROVED**

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Sally Jo Huggins, Village Clerk  
(Approved on October 12,2020)