

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 P.M. President Franklin J. Eubank, Jr. Presiding.

#### ROLL CALL

GRAHAM – KIMES – MALAGRANDA – MCKINNON – MORGAN – O’ROURKE – present

Guests: Attorney Gaziano, Chief Jeff White, Sally Bennett, Kellie Symonds, Chad Insko, Officer Nick Haff, Carrie Parent

A quorum was established.

There was no disclosure of any conflict of interest.

Item A.3 Civil pay request #2 was removed from the Public Works Agenda. Item C.6 New Business and C.7 Executive Session were removed from the Community Development Agenda.

A motion was made by MR. KIMES, seconded by MR. MCKINNON to accept the agenda as amended. Motion carried on a voice vote.

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to approve the Consent Agenda as presented. Motion carried on a unanimous roll call vote.

#### PUBLIC COMMENT

No one requested the opportunity to address the Board.

#### COMMITTEE/DEPARTMENT REPORTS/REQUEST

##### A. PUBLIC WORKS

1. The Committee minutes of August 3, 2020 were included in the packet.
2. Rock River Water Reclamation District is looking to get access to their area. There is mention of acquiring two and one half acres. Mr. Insko was requested to set up a meeting to discuss the land and the price to sell it or the economic offset.
4. The road surface of Runyard Street was damaged during the rebuild of the football field. The cost to fix it will be about \$6-\$8 thousand dollars.

##### B. VIILLAGE ENGINEER

1. Mr. Gronewold’s monthly report was provided in the Board packet. Mr. Gronewold was unable to participate in the meeting.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4<sup>TH</sup> OF JULY TEAM/WIPC

1. MR. KIMES reported that the Code Enforcement Officer noted that the brush in the alley has been cut. The litter in the alley by 204 & 206 N. Benton Street has been cleaned up.
2. Solar Electric System Code Enforcement Ordinance and Inspection Requirement draft will be sent to the committee for review.
3. The President will meet with Josh Kraft of Gills Disposal soon to discuss the garbage contract.
4. The picnic tables remain open.
5. The completion of the parking lot by the office remains open. The Treasurer will check into the \$6000 MR. KIMES feels was spent from Community Development for this project.

Officer Haff reported the 4<sup>th</sup> of July team plans to have a virtual meeting in the near future.

D. VILLAGE ATTORNEY

1. A motion was made by MR. MCKINNON, seconded by MRS. O'ROURKE to adopt Ordinance 2020-09 **AN ORDINANCE AMENDING ORDINANCE NO. 2015-09 TO CORRECT SCRIVENER'S ERROR IN RELATION TO UTILITY BILLING DUE DATE AND LATE PAYMENT PENALTY PERCENTAGE.** Motion carried on a unanimous roll call vote. Thank you to Mrs. Symonds for catching this error.

Mr. Alan Tanner and Attorney Kielty were served with papers regarding the Mantle Development matter. There is a court hearing scheduled for August 27, 2020 at 9:00 a.m.

E. FINANCE COMMITTEE

1. Mrs. Symonds is tracking the Village expenses related to COVID. As it is felt that laptops with docking stations for the office would fall under the guidelines for COVID purchases they will continue the process of purchasing one for Mrs. Bennett and one for Mrs. Symonds to work from home.

2. There were a couple of positives in the new proposal from German American State Bank but based on full evaluation of the committee a motion was made by MR. GRAHAM to stay with First National Bank for banking services and authorize the President to sign the letter of agreement. Motion carried on a unanimous roll call vote.
  3. Covered under Community Development.
  5. After discussion it was decided letters should be sent to the appropriate homeowners who are way behind in paying water bills. This letter will let them know that the bill needs to be paid within the fourteen days or a lien will be placed on their property.
- F. POLICE COMMITTEE
- G. ADMINISTRATION TEAM/CLERK
- H. PRESIDENT
1. The President's report was provided in the Board packet.
  2. Comcast is reviewing the Village's present cost for internet, phones, etc. they will get back to us with cost information.
  3. Mrs. Symonds will schedule a phone call with the President and Rock River Energy Services to work through the provider of electricity. A special meeting may be needed for the awarding of the contract for our commercial use.
  4. MS. MORGAN abstained from the discussion as her father is an owner of Rockford Tech Systems. President Eubank disclosed that he has represented a person from Rockford Tech Systems as their lawyer. A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to affirm the signing of the proposal of the special window for the office and the buzzer system for the front door lock. Passed on the following roll call vote: MALIGRANA – Yes, O'ROURKE – Yes, MORGAN – Abstain, GRAHAM – Yes, MCKINNON – Yes, KIMES – Yes.
  5. Purchase of recording equipment for the Board room will be discussed at the September meeting.
  6. After discussion it was decided we need a better understanding of our insurance and what is covered.

7. The Board took no action on an ordinance requiring face masks as the businesses are following the Governor’s guidelines mostly.

8. UPCOMING MEETING DATES:

Public Works Committee	September 9, 2020	5:00 P.M.
Police Committee	TBD	6:00 P.M.
Finance Committee	September 10, 2020	5:15 P.M.
Community Development	TBD	5:00 P.M.
4 <sup>th</sup> of July Family Fest Team	TBD	6:00 P.M.
Liquor Commission	TBD	4:00 P.M.
Errant Water	September 14, 2020	6:45 P.M.
Admin Team	TBD	3:30 P.M.
WIPC	October 21, 2020	5:30 P.M.
Pecatonica Prairie Path	September 18, 2020	9:30 a.m. Pec. Library
Win-Bur-Sew NIMS Training	TBD	TBD
Committee of the Whole	TBD	4:00 P.M.

NEW BUSINESS

The President noted several municipalities signed the AZAVAR letter requesting money from ComEd. Several of the Board agreed the President should also sign the letter.

The President received two indemnity agreements from Pecatonica for Police officers. Attorney Gaziano will review them. The Board based on a straw poll agreed the President should sign them if acceptable to the Attorney.

Chief White asked if a \$1500 donation had been received from Country Financial for First Responders. The Treasurer will look into it.

A motion was made by MR. KIMES, seconded by MRS. O’ROURKE to adjourn at 9:08 P.M. Motion carried on a voice vote.

**APPROVED**

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Sally Jo Huggins, Village Clerk  
Approved September 14, 2020