

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 P.M. President Franklin J. Eubank, Jr. Presiding.

ROLL CALL

GRAHAM – KIMES – MALAGRANDA – MCKINNON – MORGAN – O’ROURKE – present

Guests: Attorney Gaziano, Chief Jeff White, Sally Bennett, Kellie Symonds, Chad Insko, Officer Nick Haff, Carrie Parent, Seth Gronewold, Dick Medearis.

A quorum was established.

There was no disclosure of any conflict of interest.

A motion was made by MR. MCKINNON, seconded by MR. KIMES to accept the agenda as presented. Motion carried on a voice vote.

A motion was made by MRS. O’ROURKE, seconded by MR. MCKINNON to approve the Consent Agenda as presented. Motion carried on a unanimous roll call vote.

PUBLIC COMMENT

Beth Clift requested the opportunity to address the Board about Chamber events and later withdrew her request.

COMMITTEE/DEPARTMENT REPORTS/REQUEST

A. PUBLIC WORKS

1. The Committee minutes of July 6, 2020 were included in the packet.
2. A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to approve for payment the pay request from Civil Constructors, Inc. in the amount of \$82,057.39 less retainage of \$4,102.87. The net payment of \$77,954.52 will be divided as follows: \$50,000.00 from line item 01-42-520, and \$27,954.52 from line item 01-42-514. This project includes the storm sewer repair by the The Scoop and West Main west of Swift Street. Motion carried on a unanimous roll call vote.

B. VIILLAGE ENGINEER

1. Mr. Gronewold’s monthly report was provided in the Board packet. Mr. Seth Gronewold reported that the grant was submitted before June 30, 2020 and it will likely be several months before we hear anything.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

1. MR. KIMES reported that the Code Enforcement Officer noted that the trimming of the bushes etc., in the alley as requested by Mr. Insko has been completed. Chief White is still going to talk to the motorcycle shop on the alley between Swift and Pecatonica Street.
2. &3. A motion was made by MR. MCKINNON, seconded by MR. KIMES to adopt Ordinance #2020-08 **ORDINANCE ESTABLISHING BUILDING AND RELATED PERMIT AND INSPECTION FEES.** This ordinance includes the revocation of Ordinance #400. This Ordinance is effective August 1, 2020. Motion carried on a unanimous roll call vote. (Note: Mr. Medearis is not pleased with the revised fee schedule).
4. Solar Electric System Code Enforcement Ordinance and Inspection Requirement remains open.
5. President Eubank stated he has been in contact with Gills and will meet with them the first or second week of August.
6. A motion was made by MR. KIMES, seconded by MR. MCKINNON to expend \$2,000.00 from line item 17-47-912 for mulch on the playground. Motion carried on a unanimous roll call vote.
7. Sidewalks, driveways, curb cuts and curb and gutter will be discussed at the next meeting.

D. VILLAGE ATTORNEY

1. Both items were discussed earlier.

E. FINANCE COMMITTEE

1. The committee is watching the budget very closely. At this point the revenues are down about \$50,000 and it is projected they will be down about \$120,000 for the year. Expenses are looking good so far - the employees are being frugal so far. The Village has been notified they are eligible to receive \$127,926 for COVID related expenses.

Thank you to Mrs. Bennett, her reconciliations are up to date.

2. A letter has been received for annual approval of the Banking Services with First National bank.

3. Gill's disposal contract remains open.
4. All liquor license renewals are current.
5. A review of the usage of NICOR gas will be completed.
6. It was suggested that a maintenance plan should be completed and how projects would be funded.

F. POLICE COMMITTEE

The committee meeting was canceled this month.

1. A motion was made by MR. MALIGRANDA, seconded by MRS. O'ROURKE to hire Richard Macias as a part-time Police Officer. He will be paid \$18.00 per hour and serve a year probation. Motion carried on a unanimous roll call vote.
2. Chief White tried a FirstNet phone (part of AT&T). The phone was okay, but the service was not great. The phones are being returned.
3. The IPSAN billing has overdrawn that budget line – a transfer will be made from equipment to cover this excess. It is hoped that Records Management System (RMS) will be online by August 18, 2020.
4. To be prepared for civil unrest several officers were on duty. Chief White has requested \$600 to cover this expense.
5. The officers are taking their vacations. It is possible another part-time officer can be hired.
6. Officer Smith is doing well, has lost weight, and is anxious to get back to work.

G. ADMINISTRATION TEAM/CLERK

H. PRESIDENT

1. The President's report was provided in the Board packet.
2. Signature of a letter by AZAVAR to ComEd will be held for now. Mrs. Bennett will find out how many communities are signing the letter. Mrs. Bennett will also check the status of bills.

3. Joan Sage of Comcast reported that service could be provided to government buildings. There will be a meeting with Comcast (Pat Pierce), the Fire Department and the Police Department on July 21, 2020 to discuss.
4. There was a meeting today of President Eubank, Mrs. Symonds, Ms. Parent, Chief White, Mrs. Bennett, Mr. Insko, Officer Haff, and Mrs. Huggins to discuss when and how to reopen the office.
 First it will be necessary to fix the office wall and remove the mold. It was suggested that everyone entering the office have their temperature taken upon entering.
 It was suggested the window from the hall to the office should be replaced with one with a pass through only. It was also suggested that a window with a drawer to outside to transact business like a bank should be installed. The cost would be \$8,500.00. A buzzer system to open the outside door could be installed. The cost of all could be \$15,000.00 and could be COVID related.
 Where funding could come from was discussed. The Board requested estimated costs plus information on the DCEO monies before a decision is made at a special meeting.
5. In order to have in person meetings it will be necessary to separate people with plexiglass or set up monitors, cameras, and microphones to make it possible for some to be in person and some remote. Pricing for the equipment will be requested. The Board decided to stay remote for now.
6. President Eubank appointed MR. GRAHAM to return to the Committee Chair of Finance Committee. He thanked MRS. O'ROURKE for stepping up and filling the position while MR. GRAHAM was deployed.
7. Discuss in Executive Session.

8. UPCOMING MEETING DATES:

Public Works Committee	August 3, 2020	4:00 P.M.
Police Committee	TBD	6:00 P.M.
Finance Committee	TBD	5:15 P.M.
Community Development	TBD	5:00 P.M.
4 th of July Family Fest Team	TBD	6:00 P.M.
Liquor Commission	TBD	4:00 P.M.
Errant Water	August 10, 2020	6:45 P.M.
Admin Team	TBD	3:30 P.M.
WIPC	October 21, 2020	5:30 P.M.
Pecatonica Prairie Path	TBD	9:30
Win-Bur-Sew NIMS Training	TBD	TBD
Committee of the Whole	TBD	4:00 P.M.

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A motion was made by MR. KIMES, seconded by MRS. O'ROURKE to go into Executive Session at 9:20 P.M. to discuss possible real estate purchase. Motion carried on a unanimous roll call vote.

The Board returned to Regular Session at 9:52 P.M.

New Business

A motion was made by MR. MCKINNON, seconded by MR. GRAHAM to adjourn at 9:53 P.M. Motion carried on a voice vote.

APPROVED AUGUST 10, 2020

Sally Jo Huggins, Village Clerk