

The Board of Trustees of the Village of Winnebago met telephonically at 7:00 PM with President Frank Eubank, Jr. presiding.

ROLL CALL

ELSEN - KIMES - MALIGRANDA - MCKINNON - MORGAN – O'ROURKE – present.

Guests: Attorney Mary Gaziano, Interim Chief Jeff White, Sally Bennett, Kellie Symonds, Chad Insko, Officer Nick Haff, Carrie Parent, Seth Gronewold, Dick Medearis, Officer Alan Nylund.

A quorum was established.

There was no disclosure of any conflict of interest.

A motion was made by MRS. O'ROURKE, seconded by MR. KIMES, to accept the agenda as presented. Motion carried on a voice vote.

MRS. O'ROURKE, requested that item C.2 bills under \$5,000 be removed from the consent agenda. A motion was made by MR. MCKINNON, seconded by MR. ELSEN to approve the Consent Agenda as amended. Motion carried on a unanimous roll call vote.

A motion was made by MR. ELSEN, seconded by MR. MCKINNON to pay the bills under \$5,000 with the clarification that the invoice from Star Com should be account 43-530 and the amount of the Rockford Information Technology invoice is \$720.50. Motion carried on a unanimous roll call vote.

PUBLIC COMMENT

No one requested opportunity to address the Board.

COMMITTEE/DEPARTMENT REPORTS/REQUESTS

A. PUBLIC WORKS

1. Based on committee recommendation a motion was made by MR. MCKINNON to ratify the expense for the permit and grant application for the upgrade to the water main system for areas in the southwestern portion of the Village in the amount of \$15,000 from account 51-44-542. Motion carried on a unanimous roll call vote.

2. & 4. A motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA to approve the expenses for water meter upgrade up to \$20,000 from account 51-44-542.

This will include the software, laptop, mobile read and user licenses, customer relationship suite and implementation. Motion carried on a unanimous roll call vote.

3. A motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA to approve the award of the 2020 road project to Civil Constructors in the amount of \$87,922.20 with \$50,000 from account 01-42-520 and \$37,922.20 from 01-42-514 and an additional \$1,600 from 01-42-532 for project oversight. Motion carried on a unanimous roll call vote.

B. VILLAGE ENGINEER

1. Mr. Gronewold's monthly report was provided in the Board packet.
2. Mr. Seth Gronewold reported they hope to have the estimate for the Highlands ready and to the Attorney in a couple of weeks. He also reported the water permit was received for Crossroads.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

1. The Code Enforcement officer gathered many of the signs placed in the Village right-of-way. His magnetized sign for his car has worn out but he wears his badge. He will be asked to pick up a new sign as they are available.
2. A Motion was made by MR. MCKINNON, seconded by MS. MORGAN to adopt Ordinance 2020-07 Ordinance Establishing Duties and Compensation Of Village Building Official, effective April 1, 2020 which includes a monthly stipend of \$150 and two thirds of the cost of the building permit being paid to the building official. Motion carried on a unanimous roll call vote.
3. Revoking Ordinance #400 remains open.
4. The appraisals for the Whitehead property and Langley properties remain open.

5. The events for June 6, 2020 and July 3, 2020 will probably not occur this year.
6. A decision on holding a July 4, 2020 parade will be discussed at the May meeting.
7. Based on committee recommendation a motion was made by MR. KIMES to not hold the fireworks this year. Motion carried on a unanimous roll call vote.
8. No action was taken on delaying of roofing permits.
9. No new business.

D. VILLAGE ATTORNEY

E. FINANCE COMMITTEE

1. Cannabis Tax will be deposited in 01-388.

(MS. MORGAN left at 8:07 p.m.)
2. A motion was made by MRS. O'ROURKE based on committee recommendation to pay Todd Stockburger \$9,853.24 from account 01-43-422 for his unused 2018, 2019 and 2020 vacation. Motion carried on a unanimous roll call vote of those present.
3. Based on committee recommendation a motion was made by MRS. O'ROURKE to pay the unused 2018 vacation as follows:
 - a. Chad Insko (64 hrs, \$2,499.20) \$624.80 from 01-42-428, \$1,874.40 from 51-44-426.
 - b. Jim Johnson (53 hrs -\$1,759.60) \$1,319.70 from 01-42-424, \$439.90 from 51-44-428.
 - c. Sally Bennett (36.75 hrs \$ 831.65) \$665.32 from 01-41-427, \$166.33 from 51-44-421.

Motion carried on a unanimous roll call vote of those present.

4. It is possible the loss to the General Fund, because of the pandemic, could be \$120,000. It is important that spending be controlled. It appears the resource officer is on hold for now.

F. POLICE

1. The addition of a generator, etc. in case of the loss of power is going to Public Works for their review and recommendation. Board agreed that the expense should be deferred until later in the year due to lack of revenue clarity.
2. A motion was made by MR. KIMES, seconded by MRS. O'ROURKE to name Officer Haff as the successor should something happen to Interim Chief White that he cannot perform his duties. Motion carried on a voice vote.
3. According to Chief Deputy of the Winnebago County Sherriff's office Rick Ciganek, the county would be the safety net should the Village Police Department become too short of staff.
4. The solicitor's application reviewed from Martindale Pinnacle Construction was denied because it was incomplete.

G. ADMINISTRATION TEAM/CLERK

1. A motion was made by MRS. O'ROURKE, seconded by MR. ELSEN to adopt resolution 2020-04R Resolution To Pay Unused 2018 Vacation And To Adopt Method Of Compensation For 2019 and 2020 Vacation Pay For Salaried Full-Time Village Employees Who Were Hired Under and Earned Vacation Under 2011 and 2019 Personnel Policies. Motion carried on a unanimous roll call vote of those present.

H. PRESIDENT

1. The President's report was provided in the Board packet.
2. The annual contribution to Keep Northern Illinois Beautiful remains open.
3. Because of the cost to mail and print the newsletter a motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA to send the newsletter out electronically only this year. Motion carried on a voice vote.
4. There is no update to the government actions regarding COVID19.

5. Vacation accrual covered previously.
6. A motion was made by MRS. O'ROURKE, seconded by MR. ELSEEN to adopt Resolution 2020-05R, Resolution to Temporarily Prohibit Open Burning of Leaves and Landscape Waste In The Village Of Winnebago. Motion failed on the following roll call vote:
O'ROURKE, ELSEEN – Yes.
KIMES, MALIGRANDA, MCKINNON – No
MORGAN – Absent
7. A motion was made by MR. KIMES, seconded by MR. MCKINNON to adopt Resolution 2020-06R Resolution To Temporarily Prohibit Door-To-Door Solicitation By Itinerant Merchants, Peddlers, and Solicitors in the Village of Winnebago. Motion carried on a unanimous roll call vote of those present.
8. Area city mayors and village presidents have drafted letters to federal officials and state officials requesting they do not delay payments of taxes etc.
9. Upcoming Meeting Dates:

Public Works Committee	May 4, 2020	4:00 PM
Police Committee	TBD	6:00 PM
Finance Committee	May 4, 2020	5:15 PM
Community Development	TBD	5:15 PM
4 th of July Family Fest Team	TBD	6:00 PM
Liquor Commission	TBD	4:00 PM
Errant Water	May 11, 2020	6:45PM
Admin Team	TBD	3:30 PM
WIPC	TBD	5:30 PM
Pecatonica Prairie Path	TBD	9:30
Win-Bur-Sew NIMS Training	TBD	TBD
Committee of the Whole	June 1, 2020	4:00 PM

NEW BUSINESS

MR. MALIGRANDA reported that Officer Haff has contacted all concerned and all are in favor of meeting in the Village Office. The interviews will be held April 16 and 17.

April 13, 2020

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MR. MALIGRANDA requested Public Works file report for damages to the Village buildings and vehicles by the hail storm.

MR. MALIGRANDA suggested setting up a payment plan for low income and fixed income residents.

Chief White, stated that Officer Mund is providing information on what he is doing at the E.O.C. He has saved the E.O.C. between 35 – 40 thousand dollars.

A motion was made by MRS. O'ROURKE, seconded by MR. MCKINNON to adjourn at 9:34 P.M. Motion carried on a voice vote.

Sally Jo Huggins, Village Clerk
Approved 05-11-2020