

The Board of Trustees of the Village of Winnebago met at 7:00 PM with President Frank Eubank, Jr. presiding.

ROLL CALL

KIMES - MALIGRANDA - MCKINNON - MORGAN – O’ROURKE – present.
ELSEN – by phone for discussion only

Guests: Attorney Mary Gaziano, Sergeant Jeff White, Sally Bennett, Kellie Symonds, Chad Insko, Officer Nick Haff, Denise Speracino, Stephanie King, Mary Gross, Carrie Parent, Danielle Borah

A quorum was established.

There was no disclosure of any conflict of interest.

A motion was made by MR. KIMES, seconded by MR. MCKINNON, to accept the agenda as presented. Motion carried on a voice vote.

A motion was made by MRS. O’ROURKE, seconded by MS. MORGAN to accept the Consent Agenda as presented. Motion carried on a unanimous roll call vote of those present.

PUBLIC COMMENT

Ms. Spericino, on behalf of the Fourth of July team, provided a status of their fundraising efforts. So far they have raised \$9225 in pledges and donations. They are continuing to raise funds. They requested the Board approve holding the fireworks July 4, 2020. They also asked if some of their funds could be saved as a starting balance for next year.

COMMITTEE/DEPARTMENT REPORTS/REQUESTS

A. PUBLIC WORKS

1. Committee meeting minutes were provided in packet.
2. A motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA to recommend a \$0.50 per hour raise for Kody Fisk’s successful completion of his probationary period effective with the pay period beginning February 23, 2020. Motion carried on a unanimous roll call vote of those present.

3. Based on committee recommendation a motion was made by MR. MCKINNON to hire Darren Burkhart as the part-time Public Works Meter Reader/Lab Assistant at the rate of \$14.50 per hour with a six month probation period. Motion carried on a unanimous roll call vote of those present.
4. The consent agenda included a line item transfer as the seasonal part-time labor was missed in the 2020 budget for both the General Fund and Public Works.
5. Based on committee recommendation a motion was made by MR. MCKINNON to approve engineering and letting of contract to Fehr Graham for the 2020 Street Projects at a cost not to exceed \$6,100 from line 01-42-532. Motion carried on a unanimous roll call vote of those present.

B. VILLAGE ENGINEER

1. Mr. Mick Gronewold's monthly report was provided in the Board packet.
2. The Board agreed to have President Eubank to sign the 2020 General Engineering Services Agreement.

Mr. Insko reported that the water main permit for Crossroads was received today in the mail. Attorney Gaziano will verify that the Letter of Credit for Crossroads Church is still in good standing.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

1. Mr. Manheim is working to resolve the sidewalk issue in Willingham.
2. More information has been supplied to Attorney Gaziano to draft a solar ordinance.
3. James Johnson was hired as the Plumbing Inspector to replace John DiGiovanni who recently passed.

4. Based on committee recommendation a motion was made by MR. KIMES to hold the fireworks on July 4, 2020. The Village will pay the cost of the fireworks between what the team raises and the total cost of \$ 20,000. Motion carried on a unanimous roll call vote of those present.

It was suggested that a trailer carry a sign listing the sponsors and the Trustees and employees walk or ride in this trailer and collect donations.

D. VILLAGE ATTORNEY

1. A motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA, to adopt Ordinance 2020-04 Ordinance Authorizing Sale of Surplus Personal Property (2015 Ford Explorer Police Pursuit-Rated Vehicle).
2. A motion was made by MR. MCKINNON seconded by MR. KIMES to adopt Ordinance 2020-05 An Ordinance Amending Liquor Ordinance No. 97-11 to Change Allowed Sale Hours For All Classes Of Liquor License Holders and Repealing Ordinance No. 2019-07. Motion carried on a unanimous roll call vote of those present.

E. FINANCE COMMITTEE

1. The Committee meeting minutes were in the packet.
2. The Audit of 2019 is scheduled to begin in house March 30, 2020.
3. President Eubank and Mrs. Bennett will discuss the ComEd bills Wednesday.

F. POLICE

1. Committee meeting minutes were in the packet.

G. ADMINISTRATION TEAM/CLERK

H. PRESIDENT

1. The President's report was provided in the Board packet.

2. A motion was made by MRS. OROURKE seconded by MR. MALIGRANDA to adopt Resolution 2020-03R A Resolution of the Village of Winnebago, Winnebago County, Illinois Approving An Intergovernmental Agreement Relating To 9-1-1 Services. The agreement for services began October 1, 2019 and continues. Motion carried on a unanimous roll call vote of those present.

A motion was made by MRS. O'ROURKE seconded by MS. MORGAN to authorize payment of the October 1, 2019 9-1-1 agreement of \$4,492.30 and January 1, 2020 9-1-1 payment of \$4,492.30 and quarterly thereafter beginning April 1, 2020 from line 01-43-531. Motion carried on a unanimous roll call vote of those present.

3. President Eubank met with Josh Kraft of Gill's. In the future either the contract can be negotiated or go out for bids.
4. The Pecatonica Prairie Path meeting is March 20, 2020 at 9:30.
5. The Rockford Area Crime Stoppers luncheon is May 14, 2020.
6. The Village received the Illinois Department of Public Health Perfect Compliance for Water Supply Fluoridation for 2019. Thanks to Mr. Insko.
7. Payment of the 2018 remaining salary vacation hours is referred to Finance.
8. The salaried employees remaining vacation hours for 2019 remains open, written permission will be needed to carry over.
9. Vacation accrual from date of hire and Mrs. Symonds' vacation will be discussed in Executive Session.
10. To be discussed in Executive Session.
11. Information and a video were provided. The Village's Disaster Plan will be reviewed in case it is needed.

12. Upcoming Meeting Dates:

Public Works Committee		4:00 PM
Police Committee		6:00 PM
Finance Committee	March 18, 2020	5:15 PM
Community Development		5:15 PM
4 th of July Family Fest Team	TBD	6:00 PM
Liquor Commission	March 16, 2020	4:00 PM
Errant Water	April 13, 2020	6:45PM
Admin Team	March 18, 2020	3:30 PM
WIPC	April 15, 2020	5:30 PM
Pecatonica Prairie Path	March 20, 2020	9:30
Win-Bur-Sew NIMS Training	TBD	TBD
Committee of the Whole	April 6, 2020	4:00 PM

NEW BUSINESS

Mrs. Symonds attended a meeting on security measures and feels precautions are in place.

The Chamber dinner will be March 19, at New Life Bible Church, tickets are \$10 each.

A motion was made by MR. KIMES seconded by MR. MALIGRANDA to go into Executive Session at 9:12 p.m. to discuss salaries and compensation. Motion carried on a unanimous roll call vote of those present.

The Board returned to Regular Session at 9:58 p.m. with the same Board members present.

In reviewing the offer letter to Mrs. Symonds the Board concurred that Mrs. Symonds will receive ten days of vacation during her first year, between November 26, 2019 and November 26, 2020. President Eubank will discuss the matter with Mrs. Symonds.

A motion was made by MRS. O'ROURKE, seconded by MS. MORGAN to adjourn at 10:03 P.M. Motion carried on a voice vote

Sally Jo Huggins, Village Clerk

APPROVED 04-13-2020