

VILLAGE OF WINNEBAGO

ORDINANCE NO. 2022- 03

**ORDINANCE AMENDING COMPENSATION
STRUCTURE FOR VILLAGE ELECTRICAL
INSPECTOR**

**ADOPTED BY THE
BOARD OF TRUSTEES**

VILLAGE OF WINNEBAGO

THIS 14th DAY OF FEBRUARY, 2022

Published in pamphlet form by authority of the Village Board of Trustees of the Village of Winnebago, Illinois, this 15th day of February, 2022.

STATE OF ILLINOIS)
)
COUNTY OF WINNEBAGO)

SS

PAMPHLET PUBLICATION CERTIFICATION FORM

I, Sally Jo Huggins, certify that I am the duly elected and acting Village Clerk of the Village of Winnebago, Winnebago County, Illinois.

I further certify that on FEBRUARY 2022, the Corporate Authorities of the above municipality passed and approved Ordinance No. 2022-07, entitled, "Ordinance Amending Compensation Structure for Village Electrical Inspector", which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2022-07, including the ordinance and a cover sheet thereof, was prepared, and a copy of the ordinance was posted in the Village office located at 108 West Main Street, Winnebago, Illinois, commencing on _____, 2022, and continuing for at least ten (10) days thereafter. Copies of the ordinance were also available for public inspection upon request in the office of the Village Clerk located at the above Village office address.

DATED at Winnebago, Illinois, this _____ day of _____, 2022.

(SEAL)

Sally Jo Huggins, Village Clerk

ORDINANCE NO. 2022- 03
ORDINANCE AMENDING COMPENSATION STRUCTURE FOR
VILLAGE ELECTRICAL INSPECTOR

WHEREAS, on or about July 13, 2020, the Village of Winnebago Board of Trustees, in the interest of clarity, consistency, and transparency, passed Ordinance No. 2020-08 containing as an attachment a Building and Related Permit and Inspection Fee Schedule; and

WHEREAS, said Ordinance No. 2020-08 contained an Exhibit "A" whereby, inter alia, the fees to be paid to the Electrical Inspector were listed, as determined based on the number of electrical inspections required associated with the given individual project; and

WHEREAS, on or about September 13, 2021, Ordinance No. 2021-07 was passed by the Village Board of Trustees which maintained the housekeeping provisions of Ordinance No. 2020-08, but revoked the building and related permit fee section of Ordinance No. 2020-08, in order to provide for a revised and different fee structure to be utilized in order to streamline and simplify both the calculation process and the amount of time both the Village Building Official, Village Electrical Inspector, and Village Office Staff would have to spend in dealing with the administrative aspects of the same; and

WHEREAS, by such revocation referenced above, the payment structure for the Village Electrical Inspector was in effect eliminated, but the Village continued to pay the Electrical Inspector in accordance with such structure while a review of a possible alternative and simplified compensation structure was being explored; and

WHEREAS, average yearly total payments to the Village Electrical Inspector for the last several years for normal and customary work performed have been reviewed, as well as consideration given to the fact there could be unforeseen circumstances which could require a more than normal commitment of time by the Village Electrical Inspector; and

WHEREAS, since the Village Electrical Inspector does not have his own separate individual liability insurance, the Village Electrical Inspector part-time position shall remain being treated for payroll and related purposes to be that of an employee with the Village; and

WHEREAS, after thoughtful consideration it has been determined by the Board of Trustees that it would be in the best interest of the Village, the Village Electrical Inspector, the administrative Village staff, and the citizenry of the Village of Winnebago for the compensation structure of the Village Electrical Inspector to change from a separate flat fee for each electrical inspection, and flat fee payment for attendance at Village meetings when requested, or other related services, to a flat fee monthly payment to cover all of the above services. The monthly flat rate compensation structure referenced above is being made effective with the understanding that should unusual circumstances arise where more time of the Village Electrical Inspector will be required than under normal circumstances, the Village Board and Village Electrical Inspector shall negotiate an amount of additional compensation to be paid to the Village Electrical Inspector for a finite period of time, as is associated with the scope of the unusual event and associated additional services required from the Village Electrical Inspector.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD
OF TRUSTEES OF THE VILLAGE OF WINNEBAGO:**

Section 1: Compensation Structure of Village Electrical Inspector.

- a) The compensation for the Village Electrical Inspector shall be Three hundred seventy-five and 00/100 Dollars (\$375.00) per month retroactive to January 1, 2022. Any ongoing change to the monthly compensation amount to be paid to the current or any future Village Electrical Inspector, or change in payment structure, shall be addressed by way of ordinance. However, any temporary change in the compensation structure due to an unforeseen event, or otherwise, which involves more time commitment of the Village Electrical Inspector than would be considered usual and customary, may be addressed by way of a resolution.
- b) The Village Electrical Inspector position shall continue to be considered as a part-time employee position.
- c) The Village Electrical Inspector will submit a monthly invoice for payment.
- d) In the event any fees are received directly by the Village Electrical Inspector, such fees paid shall be tendered to the Village Office Administrative Assistant or Deputy Clerk, then tendered to the Village Treasurer for deposit, with those sums received relating to work performed by the Village Electrical Inspector allocated to the Community Development Fund, and all other funds deposited and allocated to the Village General Fund. Requisite payment will then be made to the appropriate recipient in the normal course of business, upon submission of appropriate paperwork by such respective individuals as deemed necessary

by the Village Treasurer before payment is made. All such receipt of funds from the Village Electrical Inspector shall be reported by the Village Treasurer in the monthly Finance Statement report tendered to the Village Board of Trustees.

Section 2: Revocation of Conflicting Provisions of any Other Ordinances.

Upon passage of this ordinance, if there is any other ordinance or part thereof in conflict with the instant ordinance, and whose amendment or revocation has not been provided for herein, then by passage of this ordinance such conflicting provision shall be revoked and superseded by this ordinance only to the extent of the conflict unless otherwise specifically revoked by another ordinance.

Section 3: Effective Date.

This ordinance shall become effective, retroactive to January 1, 2022, immediately upon its passage and approval, with the ordinance then to be published in pamphlet form in three conspicuous places in the Village of Winnebago.

PASSED AND ADOPTED this 14th day of FEBRUARY, 2022

APPROVED BY:

Franklin J. Eubank, Jr.
Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago

ATTEST:

Sally Jo Huggins
Sally Jo Huggins, Village Clerk

PASSED:

2-14-2022

APPROVED:

2-14-2022

PUBLISHED IN
PAMPHLET FORM:
