

VILLAGE OF WINNEBAGO

RESOLUTION NO. 2021- 10R

**RESOLUTION TO ADOPT BUILDING PERMIT
APPLICATIONS AND RELATED FORMS**

**ADOPTED BY THE
BOARD OF TRUSTEES**

VILLAGE OF WINNEBAGO

THIS 13th DAY OF September, 2021

Published in pamphlet form by authority of the Village Board of Trustees of the Village of Winnebago, Illinois, this 16th day of SEPTEMBER, 2021.

STATE OF ILLINOIS)
)
COUNTY OF WINNEBAGO)

SS

PAMPHLET PUBLICATION CERTIFICATION FORM

I, Sally Jo Huggins, certify that I am the duly elected and acting Village Clerk of the Village of Winnebago, Winnebago County, Illinois.

I further certify that on September 13, 2021, the Corporate Authorities of the above municipality passed and approved Resolution No. 2021-10R, entitled, "Resolution to Adopt Building Permit Applications and Related Forms", which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Resolution No. 2021-10R, including the resolution and a cover sheet thereof, was prepared, and a copy of the resolution was posted in the Village office located at 108 West Main Street, Winnebago, Illinois, commencing on September 26, 2021, and continuing for at least ten (10) days thereafter. Copies of the resolution were also available for public inspection upon request in the office of the Village Clerk located at the above Village office address.

DATED at Winnebago, Illinois, this 15th day of NOVEMBER, 2021.

(SEAL)



Sally Jo Huggins, Village Clerk

RESOLUTION NO. 2021- 10R

**RESOLUTION TO ADOPT BUILDING PERMIT APPLICATIONS AND
RELATED FORMS**

WHEREAS, the Village's Building Official, along with office staff and the Community Development Committee, have been working to create a set of building permit applications and related forms for both new construction and for building and/or property improvements so as to streamline the application, construction, and inspection process, and decrease unnecessary time and expense in dealing with transfer of duplicitous information and duplicative forms; and

WHEREAS, it was also a goal of the involved individuals to make the required process and fees clearer to any developer or individual partaking in any portion of the building permit process. in dealing with the application itself or related forms; and

WHEREAS, the Village Board of Trustees has been furnished copies of the proposed forms and believe the form and content of such forms will accomplish the above purposes and be in the best interests of the citizenry of the Village of Winnebago.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Winnebago, Illinois, as follows:

SECTION I

The recitals stated above are hereby incorporated as part of the substantive portion of this resolution, as if fully reproduced in this section of the resolution, and not just to be considered as mere recitals.

SECTION II

The Village of Winnebago Board of Trustees hereby officially adopts the attached forms marked Group Exhibit "A" as the forms to be used henceforth in dealing with building permit applications and related forms, with the fees referenced therein coinciding with the revised fee structure and amounts contained in the "Village of Winnebago Schedule of Permit Fees" being adopted via a separate ordinance amending Ordinance No. 2020-08 passed and approved by the Village Board on July 13, 2020, to now incorporate the revised fee structure to be utilized as contained in the aforesaid Village of Winnebago Schedule of Permit Fees document.

SECTION III

The provisions and sections of this resolution shall be deemed severable, and the invalidity of any portion of this resolution shall not affect the validity of the remainder.

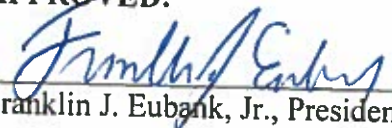
SECTION IV

Any and all orders, resolutions, or ordinances in conflict herewith are hereby repealed insofar as such conflict exists, and this resolution shall take effect on October 1, 2021, upon its passage, approval, and publication in pamphlet form.

SECTION V

A full, true, and complete copy of this resolution shall be published within ten (10) days after passage in pamphlet form by and under the authority of the Village President.

APPROVED:


Franklin J. Eubank, Jr., President
of the Board of Trustees of the
Village of Winnebago, Illinois

ATTEST:


Sally Jo Huggins,
Village Clerk

PASSED: 9-13-2021

APPROVED: 9-13-2021

PUBLISHED:
(in pamphlet form): 9-16-2021

Village of Winnebago

Building Permit Application New Construction

108 West Main Street · Winnebago, Illinois 61088 · Tel: 815.335.2020

Email: VOWAdmin@villageofwinnebago.com

Office use Only

Permit No. _____

Permit Fee _____

Is property in a flood plain: Yes No

Building Inspector

Application is hereby made for a building permit involving premises described under item #7 below.

1. Date of Application _____
2. Applicant _____
3. Address _____ City _____
4. Telephone Number _____
5. Applicant's Interest in Property _____
6. Owner of Record _____
7. Address of Property _____
8. Parcel No. (can be found on tax bill or call Winnebago Co. Treasurer: 815.319.4400) _____
9. Existing uses of Property _____

10. Type of Improvement

I (we), hereby make application for a permit to perform the following described work:

11. Estimated value of proposed improvement _____

(Please round to the nearest hundred when estimating the value of proposed improvement)

12. Give total number of square feet in overall area of each floor and basement including breezeways, garages, porches, etc.

Basement _____ sq. ft.

Garage _____

sq. ft.

1st Floor _____ sq. ft.

Other _____

sq. ft.

2nd Floor _____ Sq. ft.

13. Please furnish names, addresses and telephone numbers for the following:

General Contractor

Plumbing Contractor

License No.: _____

Electrical Contractor

Heating Contractor

Concrete Contractor

Inspections:

Inspections are scheduled for a.m. or p.m. Monday through Friday. Allow 24-hour advance notification for all inspections. Give permit number, name, and address when calling for an inspection.

Work must begin within 6 weeks of issuance of permit. Permit is valid for 1 year from date of issuance but can be renewed for an additional fee.

The applicant's signature below indicates the information contained in this application and on any accompanying documents is true and correct to the best of their knowledge.

In consideration of this application and attached forms being made a part thereof, and the issuance of permit, I will conform to the regulations set forth in the Village of Winnebago. I also agree that all work performed under said permit will be in accordance with the plans and plot diagram which accompany this application, except for changes as may be authorized by the Building Official and that inspections will be conducted in accordance with the inspection procedure sheet.

Signature of Owner or Agent

Date

PLEASE PROVIDE A DIAGRAM FOR THE WORK BEING DONE

Needed for all permits other than new buildings:

- Lot dimensions
- Location & size of all buildings on the lot
- Description of work being done
- Distance of new construction from lot lines
- Materials being used Building height
- For remodeling
- Floor plan & room dimensions
- List of work being done
- Materials being used

VILLAGE OF WINNEBAGO

NEW CONSTRUCTION- ONE & TWO FAMILY DWELLING
ADDITION - ONE & TWO FAMILY DWELLING
REMODELING - ONE & TWO FAMILY DWELLING
ALTERATIONS - ONE & TWO FAMILY DWELLING

IN CONFORMANCE WITH:

- International Building Code Current Edition #2015
- National Electric Code Edition _____
- Illinois State Plumbing Code Current Illinois Code
- Village of Winnebago UNIFIED DEVELOPMENT ORDINANCE 2019-14
<https://villageofwinnebago.com/wp-content/uploads/2020/01/19-14-Unified-Development-Revoking-Superceding-19-03.pdf>
- Village of Winnebago Planning and Zoning

The checklist shall not be used to list required information. The requested information shall be placed on the plans or required schedule of materials.

Plans, schedules, completed application forms, soil test reports and fees shall be submitted prior to permit issuance.

Plans and schedules shall be submitted in duplicate.

NOTICE!

The payment of such additional fees, review and/or approval of plans is not meant to imply that all errors and omissions are noted herein, nor does it relieve the applicant from answering to and complying with, all requirements and regulations of the Village of Winnebago.

Applicant must submit a copy of Roofer & Plumbers License and an Electrician's registration.

The following is a request for information to be used for plan approval prior to the issuance of a building permit. The information requested is a partial list and should not be used as a reference for specific details.

Contact the Village Office to pay sewer and water connection, water turn-on, and water meter fees.

Two (2) complete sets of plans shall be submitted for review and

Two (2) site plans including the following:

- Site plan with grading plan (existing and proposed)
- Plat of Survey with proposed construction location to scale with dimensions
- Footing and foundation
- First Floor
- Second floor
- Floor framing
- Roof framing
- Plumbing line drawings with isometric drawings
- Electric system plans and electric panel schedule
- Mechanical plans
- Quarter and half sections, indicating details not shown on plans
- Floor and roof truss specifications
- Front, rear and side elevations
- Provide light and vent calculation for house and basement

Additional information may be requested prior to issuance of a building permit.

THE FOLLOWING INFORMATION SHALL BE INCLUDED ON PLANS

Grading plan showing proposed grades, site drainage patterns, etc. Also show existing and proposed grade elevations or contour lines along and within 10' of lot lines.

SPECIFIC DETAILS REQUIRED FOR PLAN REVIEW

- Footing sizes
- Footing depth below grade details
- Footing for columns (size, placement)
- Basement foundation (size)
- Footing drains & sump
- Foundation damp-proofing
- Girder beam
- Column for beams (size & type)
- Sill size and bolt spacing
- Exits and landings
- All framing size, species, grade, spacing
- Floor & decking (size & type)
- Floor joists (size, species, grade, spacing)
- Floor truss (submit engineered shop drawings)
- Exterior and interior bearing & non-bearing walls (size, type, species, grade, spacing)
- Outside sheathing and wall covering (size & type)
- Inside wall covering (type)
- Wall bracing
- Draft stopping
- Fire stopping

CHECKLIST

STAIRWAYS: **

- _____ Riser Max. 7 $\frac{1}{2}$ " min., width 36" clear width
- _____ Tread Min. 10" clear of tread above
- _____ Clearance for headroom min. 6' 8"
- _____ Handrails & guardrails (height & spacing)
- _____ Under stair protection

**The building inspector has the discretion to modify these provisions up to a maximum riser of 8" min. width, 36" clear width and tread minimum 9" clear of tread above if required by the plans submitted.

INSULATION R-VALUES OF:

- _____ Ceilings
- _____ Walls
- _____ Foundation wall above grade
- _____ Floors over unheated area slabs
- _____ Slabs

WINDOWS:

- _____ Windows must be at least 8% of floor area and at least 4% ventilation area
- _____ Min. 1 (one) egress window in every sleeping room with min. net clear opening of 5.7 sq. ft. with a minimum net clear opening height of 24" and min. net clear width of 20".
- _____ Windows must be safety glazed when installed in hazardous locations.

ROOF:

- _____ Truss (manufacturer, number, size, spacing, engineer's specifications)
- _____ Rafters (size, species, grade, spacing)
- _____ Shingles (weight, type)
- _____ Sheeting (type, size)
- _____ Pitch
- _____ Ceiling joists (size, species, grade, and spacing)
- _____ Attic ventilation

Attic must have a min. access way of 22"x30" to any area having a clear height over 30".
Bathroom must have either a window or fan (fan must be vented to outside air)

FIREPLACE:

- _____ Factory built (model, size, and placement)
- _____ Masonry (size, type, placement)

Chimney for heating unit:

- _____ Factory built (type, size, model, height above roof, specifications)
- _____ Masonry (size, type, height above roof)

ELECTRIC:

- _____ Light fixture's location
- _____ Receptacle's location
- _____ Ground fault interceptor protection location
- _____ Electric service size & location

- _____ Electric service disconnects location
- _____ Grounding service, panel & water meter bonding
- _____ Electric system plans and electric panel schedule
- _____ Smoke detectors, 100V, operated with battery backup are required in each sleeping room and on each level of the house and immediate vicinity of the bedrooms, including the basement and shall be interconnected

CRAWL SPACE:

- _____ Polyethylene sheeting, covered 'With a 2" coarse stone
- _____ Must have an access way of at least 18" x 24"
- _____ Must be ventilated
- _____ Must be cleared of any vegetation and organic material

GARAGE:

- _____ No opening between garage and sleeping rooms
- _____ Floor shall be min. 4" concrete over min 4" crushed stone with #10 wire mesh
- _____ Garages shall have h' gypsum board on all walls, ceilings common to dwelling
- _____ Garage to house door shall be min. twenty (20) minute fire rated and shall be labeled
- _____ Garage shall have an approved surface, and sloped toward the main vehicle entry doorway
- _____ Garage shall have at least a 6" step up from garage floor to house

PLUMBING:

- _____ Copper water supply lines are required to be type "L" or "K"
- _____ The basement, or lowest level, is required to have a floor drain
- _____ A gas tight, vented sump is required for any plumbing fixtures or floor drains below the sanitary sewer
- _____ The vent extension through the roof shall be a minimum of 3" and have a diameter of 1" larger than the vent it terminates
- _____ Show floor drains
- _____ Identify piping materials
- _____ DWV riser diagram
- _____ Water riser diagram
- _____ Test methods of piping systems

HVAC:

Provide a note on drawing that states: All mechanical equipment shall have the manufacturer's specifications and installation guide attached to the unit at the time of inspection.

ALLOW 24 HOURS ADVANCE NOTIFICATION FOR ALL INSPECTIONS -GIVE PERMIT NUMBER, NAME, & ADDRESS WHEN CALLING IN FOR INSPECTIONS

RESIDENTIAL ELECTRIC SERVICE & PANELS REGULATIONS

All electrical work to be installed in conformance with the most current National Electric Code and all the Village of Winnebago codes and ordinances as amended below:

ENTRANCE CABLE 338.0

- May be types SE and USE
- Entrance cable to be rated the same as main breaker size
- Main breaker panes, meter base and entrance cable to be compatible

CONDUCTOR SIZES

Copper	Copper Clad Or Aluminum	Ratings in AMPS	Grounding Conductor Copper Clad	
AWG	AWG		Copper	Aluminum
4	2	100	8	6
2/0	4/0	200	4	2

Underground Cover Requirement-300.5

Direct burial cables or conductors: 24"

Metal conduit — 6"

Non-metallic conduit - 18"

Under Driveways – 18"

<u>Finish Grade Driveways</u>	<u>Streets, Alleys, Roads</u>	<u>Above Roof</u>	<u>Horizontal Clearance from Windows. Doors. Porches. etc.</u>
12'	18'	8'	3'

The Village measures all horizontal and vertical clearances when inspecting services, above listings are minimum measurements.

GROUNDING 250

- Two (2) 8' ground rods spaced 6' apart with continuous grounding conductor property sized, driven flush or below grade unless protected from physical damage.
- Grounding conductors not protected from physical damage to be in metal conduit, non-metallic conduit, electrical metallic tubing, or cable armor

LOCATION

CALL J.U.L.I.E. (1-800-892-0123 or 81 1) PRIOR TO DIGGING

- All meter bases to be installed outside, accessible to meter reader, subject to electrical engineers' approval.
- The height of meter base to be a minimum of 4'8" to 5'6" to center of meter
- Duplexes, apartment houses etc. shall have banked meters

ITEMS TO SUBMIT WITH COMPLETED APPLICATION

- Site plan showing location of detached garages, sheds, fences, gates, pools and all meters and location of utility pole or transformer

NOTICE TO ALL BUILDERS

Village of Winnebago approved plans must be on the job for all inspections.

All inspections will be made according to the approved plans.

Building and Zoning Department requires that the following inspections be made on all buildings:

1. SET BACK INSPECTION is required before excavation. Structure must be staked out on lot and all lot pins must be located.
2. FOOTING FORM INSPECTION is required before footings are poured.
3. FORM INSPECTION is required prior to pouring foundation walls, where reinforcing steel is required.
4. FOUNDATION WALL INSPECTION is required before backfilling. Damp proofing, drain tile and stone covering the drain tile will be inspected at this time.
5. FLATWORK CONCRETE INSPECTION of the garage, basement, other floors, and stoops may be made at any time during the construction process.
6. FRAMING AND ROUGH-IN INSPECTION is required before any inside wall covering or insulation is installed and before exterior sheathing is covered. All framing must be completed, and rough electric, plumbing and HVAC terminals are to be roughed in.
7. ELECTRICAL SERVICE INSPECTION may be made at any time after backfill.
8. INSULATION INSPECTION is required before any wall coverings are installed.
9. FINAL INSPECTION is required before occupying a building or structure after all work has been completed. You must have a receipt of the Certificate of Occupancy before occupying the building or structure.

In addition to the inspections above, the Building Department may make and require additional inspections to assure compliance with this code and requirements enforced by the Building Department.

Building permits are good for one year but may be renewed for a fee.

Call Casper Manheim (815) 440-2146
or Village of Winnebago (815) 335-2020

For all inspection appointment please provide the applicant's name, permit number, address or lot number, and 24-hour notice is required

TEMPORARY TOILET (PORTA-POTTY) LAW

Conditions of Building Permit Village of Winnebago, Winnebago IL

The Governor has signed into law 94-0042 that requires temporary toilets during construction.

They must be within 300 feet of the structure.

It will not be necessary for each house to have one if you can get other contractors to share in the cost, as in a subdivision of new homes.

If there is an isolated fill in home, then it needs its own toilet.

Commercial and industrial buildings also require temporary toilets.

Village of Winnebago

Building Permit Application (Deck, Pool, Fence, Roof, etc)

108 West Main Street · Winnebago, Illinois 61088 · Tel: 815.335.2020

Email: VQWAdmin@villageofwinnebago.com

Permit No. _____

Is property in a flood plain? Yes - No

I (we), hereby make application for a permit to perform the following described work:

Note: A diagram of the work being done will also be needed - attach separately or draw in the space provided on the back of this page.

Zoning Class: _____RI (1 family dwelling)

_____R2 (2 family dwelling)

_____R3 (multi family dwelling)

_____Commercial

_____Industrial

Type of Building	Minimum Fee
Move or upgrade electric service	\$75.00
Storage shed — up to 250 sq. ft.	\$75.00*
Pool — above ground	\$75.00*
Pool — in ground	\$150.00*
Fence	\$75.00
Sign	\$75.00*
Deck, porch, steps, ramp Slab or patio (less than 300 sq. ft).	\$75.00
Roof	\$75.00
Roof-Top Solar	\$150.00
*Electrical work on these items have an additional fee	
*Any other improvements require the long permit form	
Total Fees Due	

(name of owner)

(address of lot)

(address of owner)

(phone number)

(estimated cost of proposed improvement)

Parcel (PIN) Number _____

(This number is on your tax bill, or call the Winnebago County Treasurer: (815) 319-4400) or click the link below:
[http://www.winnebagotreasurer.com/real estate tax info. html](http://www.winnebagotreasurer.com/real%20estate%20tax%20info.html)

I (we), hereby agree to perform the above-described work in accordance with all building regulations and zoning codes of the Village of Winnebago and in accordance with all plans and specifications submitted to obtain this permit.

Signed _____
(owner, agent)

Date _____

(Name of Contractor)

The card furnished with this permit is for display at the construction site and must be visible from the street upon which the construction fronts.

This application is hereby approved upon payment of the required fee and approval of the Building Official.

Date _____

Building Official

NOTE: Please call the Village of Winnebago for all required inspections — (815) 335-2020

Starting work without a permit

Two (2) times the permit fee

Any fees not covered herein to be established by Building Official.



VILLAGE OF WINNEBAGO BUILDING PERMIT FEES RESIDENTIAL PROPERTY

108 West Main Street - Winnebago, IL 61088 - Tel.:815.335.2020
Email: VOWAdmin@villageofwinnebago.com

Date: _____

Permit No.: _____

Name: _____

Address: _____

Phone: _____

Type of Building or Improvement: _____

Residential

A. New

1. Floor Area - living and non-living - \$0.20 per sq. ft. _____ sq. ft. \$ _____

2. Total Water/Sewer Hook-up Fees: (see page 2) \$ _____

3. Recapture Fees (see page 2) \$ _____

B. Additions, remodeling, alterations

1. Heated and unheated structures - \$0.20 per sq. ft. _____ sq. ft. \$ _____

C. Other _____ \$ _____

Other _____ \$ _____

Other _____ \$ _____

Other _____ \$ _____

Total Due \$ _____
(Minimum Fee \$75.00)

**Starting work without a permit: Cost will be (2) times the permit fee.
Any fees not covered herein to be established by Building Official.**

VILLAGE OF WINNEBAGO BUILDING PERMIT FEES RESIDENTIAL PROPERTY

Page 2

*(Per Ordinance 2019-13 Temporary Decrease of Residential Sewer Connection Fees (Remainder of 2019 – 2021))

Street Repair Deposit (if applicable)		\$2,000.00	\$
Sewer Connection: *		Resident	Non-Resident
≤ 1" Service: \$ 4,000.00		≤ 1" Service: \$ 6,000.00	
1.25 to 1.5" Service: \$ 4,000.00		1.25 to 1.5" Service: \$ 6,000.00	
2" Service: \$ 4,000.00		2" Service: \$ 6,000.00	
3" Service: \$ 4,000.00		3" Service: \$ 6,000.00	
4" Service: \$ 4,000.00		4" Service: \$ 6,000.00	
6" Service: \$ 4,000.00		6" Service: \$ 6,000.00	
Water Connection:		Resident	Non-Resident
≤ 1" Service: \$ 1,500.00		\$ 2,250.00	
1.25 -1.5" Service: \$ 4,000.00		\$ 6,000.00	
2" Service \$ 4,000.00		\$ 6,000.00	
3" Service: \$ 8,000.00		\$12,000.00	
4" Service: \$ 8,000.00		\$12,000.00	
6" Service: \$12,000.00		\$18,000.00	
Buffalo Box not in place		\$1,500.00	
Water Meter			
Total Water/Sewer Hook-Up Fees: (Operations & Maintenance Revenue)			\$

RECAPTURE FEES:

Village of Winnebago, owner (Formerly - Mantle Development Group)	Winnebago Crossings
_____ acres @ \$1,665.00 = \$	_____ acres @ \$800.00 = \$



Village of Winnebago Building Permit Fees Commercial Property

108 West Main Street - Winnebago, IL 61088 - Tel.: 815.335.2020
Email: VOWAdmin@villageofwinnebago.com

Date: _____ Permit No.: _____

Name: _____

Address: _____

Phone: _____

Type of Building or Improvement: _____

Commercial

A. New or Remodeled

- | | | |
|--|---------------|----------|
| 1. Floor area-living and non-living-\$0.30 per sq. ft. | _____ sq. ft. | \$ _____ |
| 2. Electrical, first five fixtures | \$100.00 | \$ _____ |
| 3. Each additional electrical fixture - \$2.00/ea. | _____ | \$ _____ |
| 4. Mechanical, first five openings | \$100.00 | \$ _____ |
| 5. Each additional mechanical opening - \$2.00/ea. | _____ | \$ _____ |
| 6. Fire Plan/commercial Site Plan Review (see page 2) | | \$ _____ |
| 7. Water & Sewer Hook-up Fees (see page 2) | | \$ _____ |
| 8. Recapture Fees (see page 2) | | \$ _____ |

B. Other _____

Total Due \$ _____

(Minimum Fee \$100.00)

**Starting work without a permit: Cost will be (2) times the permit fee.
Any fees not covered herein to be established by Building Official.**

VILLAGE OF WINNEBAGO BUILDING PERMIT FEES COMMERCIAL PROPERTY

Page 2

Fire Plan Review	\$
Fire Truss Cards # _____ @ \$ 15.00 ea.	\$
Commercial/ Industrial Site Plan Review \$1,000.00	\$

(For additional sewer inspection fees contact FRSA @ 815-378-7660)

Total Fire Plan Review/Commercial Site Plan Review: (General Fund) \$

*(Per Ordinance 2019-13 Temporary Decrease of Residential Sewer Connection Fees (Remainder of 2019 – 2021))

Street Repair Deposit (if applicable) \$2,000.00	\$
Sewer Connection:*	
<i>Resident</i>	<i>Non-Resident</i>
≤ 1" Service: \$ 4,000.00	≤ 1" Service: \$ 6,000.00
1.25 to 1.5" Service: \$ 4,000.00	1.25 to 1.5" Service: \$ 6,000.00
2" Service: \$ 4,000.00	2" Service: \$ 6,000.00
3" Service: \$ 4,000.00	3" Service: \$ 6,000.00
4" Service: \$ 4,000.00	4" Service: \$ 6,000.00
6" Service: \$ 4,000.00	6" Service: \$ 6,000.00
Water Connection:	\$
<i>Resident</i>	<i>Non-Resident</i>
≤ 1" Service: \$ 1,500.00	\$ 2,250.00
1.25 - 1.5" Service: \$ 4,000.00	\$ 6,000.00
2" Service: \$ 4,000.00	\$ 6,000.00
3" Service: \$ 8,000.00	\$ 12,000.00
4" Service: \$ 8,000.00	\$ 12,000.00
6" Service: \$ 12,000.00	\$ 18,000.00
Buffalo Box not in place	\$ 1,500.00
Water Meter	

Total Water/Sewer Hook-Up Fees: (Operations & Maintenance Revenue) \$

RECAPTURE FEES:

Village of Winnebago – owner (Formerly -Mantle Development Group)	Winnebago Crossings
_____ acres @ \$1,665.00 = \$	_____ acres @ \$800.00 = \$

INSPECTION REQUIREMENTS AND GENERAL PERMIT INFORMATION

Address: _____ Permit #: _____ Date: _____

****BEFORE DIGGING CALL J.U.L.I.E. 1-800-892-0123 - It's the Law****

THE BUILDER/OWNER IS RESPONSIBLE FOR LOCATION OF BUILDING ACCORDING TO APPROVED SITE PLAN, PROPERTY LINES, EASEMENTS AND SETBACKS.

This permit conveys no right to occupy any street, alley or sidewalk or any part thereof, either temporarily or permanently. Encroachments on public property, not specifically permitted under the building code, must be approved by the jurisdiction. Street or alley grades as well as depth and location of public sewers may be obtained from the department of public works. The issuance of this permit does not release the applicant from the conditions of any applicable subdivision restrictions and is issued personate to application previously submitted by applicant.

THE FOLLOWING INSPECTIONS ARE REQUIRED FOR YOUR PROJECT- (and is your responsibility to call for inspections):

- Set back inspection required before excavation. Structure must be staked out on lot and all lot pins located.
- Footings or piers (buildings, decks, and fences — after forming, prior to pouring concrete)
- Sewer and water (prior to backfill)
- Under floor plumbing, electrical and mechanical Electric Service
- Pre-lath or rough framing, electrical, plumbing, HVAC, chimney, and fireplace
- Misc. accessory equipment, furnace, water heater, exhaust fans, WAC, spa
- Final (when all work is completed)

1. Allow 24 hours advance notification for all inspections.
2. Give your name, phone number, permit number, and address (including city) when calling for an inspection.
Call (815) 440-2146 to schedule inspections.
3. If the building inspector needs to return more than once for the same phase of any required inspection, an additional \$75.00 fee will be required to be paid prior to continuing construction.
4. Work shall not proceed until the building inspector approves various stages of construction.

If the permit holder does not call for required inspections, the building inspector may require the permit holder or contractor to remove or open any necessary materials for the inspections to be completed. This will be at the permit holder's expense.

THIS PERMIT SHALL BECOME NULL & VOID IF CONSTRUCTION WORK IS NOT STARTED WITHIN 6 MONTHS FROM THE DATE THE PERMIT IS ISSUED AS NOTED ABOVE.

The permit expires after one year. If work is not completed within one year, permittee holding an unexpired permit may apply for a one-time six-month extension, provided the permittee can show good & satisfactory reasons beyond control that the work cannot be commenced within the six-month period from the original permit issue date. A permit, which has expired for 6 months or less, may be renewed provided no changes have been made in the original plans & specifications for such work. The renewal fee shall be one half of the amount required for a new permit. Permits which have been expired for longer than 6 months require a new application & payment of the full permit fee. Changes in plans or specifications as stated on this permit shall not be made without written approval of the building official.

I hereby certify that am the owner of record of the named property, or the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable codes and ordinances of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the building inspector or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce a provision of the code(s) applicable to such permit.

Signature of applicant/owner of record/authorized agent/responsible person in charge of work: _____ Date

VILLAGE OF WINNEBAGO
Building Department
Inspection Report

Site Address: _____ Permit No: _____

Contractor (Owner): _____ Phone: _____

Inspection Date: _____ a.m. _____ p.m. _____

Type of Inspection:

- | | | | |
|--|---|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> set back | <input type="checkbox"/> electrical service | <input type="checkbox"/> slab | <input type="checkbox"/> roof |
| <input type="checkbox"/> pre-pour | <input type="checkbox"/> electric | <input type="checkbox"/> ramp | <input type="checkbox"/> shed |
| <input type="checkbox"/> footing | <input type="checkbox"/> HVAC | <input type="checkbox"/> patio | <input type="checkbox"/> addition |
| <input type="checkbox"/> foundation wail | <input type="checkbox"/> plumbing | <input type="checkbox"/> deck | <input type="checkbox"/> gazebo |
| <input type="checkbox"/> framing | <input type="checkbox"/> water & sewer | <input type="checkbox"/> porch | <input type="checkbox"/> sign |
| <input type="checkbox"/> rough in | <input type="checkbox"/> driveway | <input type="checkbox"/> post holes | <input type="checkbox"/> pool |
| <input type="checkbox"/> basement | <input type="checkbox"/> garage | <input type="checkbox"/> fence | |
| <input type="checkbox"/> other _____ | | | |

- | | | |
|--|--|--|
| <input type="checkbox"/> approved | <input type="checkbox"/> temporary occupancy | <input type="checkbox"/> re-inspection |
| <input type="checkbox"/> approved with condition | <input type="checkbox"/> final occupancy | <input type="checkbox"/> re-inspection |
| <input type="checkbox"/> not approved | <input type="checkbox"/> complaint | fee |

Corrections ordered, inspection comments:

-

Building Inspector

BUILDING PERMIT

VILLAGE OF WINNEBAGO

108 West Main Street - Winnebago, IL 61088 - Tel.:815.335.2020

Email: VOWAdmin@villageofwinnebago.com

Roofing

New Home

Garage

Additions

General Remodeling

Pool

Shed

Fence

Deck, Porch

Electrical Upgrade

Sign

Permit No. _____

Date Issued: _____

Permit is valid twelve months from the date of issue

Owner

Address

Contractor

Building Inspector