

# Police Committee Minutes

January 14, 2020

*5:00 P.M. IN THE VILLAGE HALL*

Village of Winnebago  
Police Committee Meeting

Present: Trustees Don Kimes, Stan Maligranda, and Julie O'Rourke. Police Chief Todd Stockburger, Sergeant Jeff White, Officer Nick Haff and Officer Alan Nylund.

1. **Call to Order** – 5:00 p.m.
2. **Public Comment** – None
3. **Disclosure of any conflict of interest** – None identified
4. **Approve Minutes** – Trustee Kimes motioned to accept the minutes dated November 20, 2019; seconded, Approved.
5. **Review Police Chief hiring process** – Discussion consisted of area of advertisement, different advertising media, Indeed, Monster, local papers, Gazette, Durand Volunteer, village website and bulletin board outside the office. It was decided to keep the advertisement area local with the Gazette and the Durand Volunteer the expected areas targeted. Advertisement would possibly include Facebook posts. Other topics included an interview panel of current or former Chiefs of Police. Updating of the Chief's job description was also a topic of conversation. The current job description was updated in 2010.
6. **Temporary Appointment of an Officer to Day Shift** – Officer Nick Haff was appointed to the Temporary day shift position until a chief of police is appointed.
7. **Records Management System** – Update – Go-Live date has been scheduled for April 7, 2020. Access to the Tri-Tech database (RMS) has been established and is operational. The training of officer of the department was discussed. 4 training dates were established by Glenn Trommel and his team. They will include 4 hours blocks of training. These are more geared to a train the trainer program however, if training spots are available officer may attend.
8. **Sergeant's Report** – Sergeant White further spoke about the RMS system, explaining the operation and connection side of the program. Officer Haff is spearheading the training side of the RMS system.
9. **Chief Stockburger's Report** – Chief spoke about the cooperation and potential meeting with Superintendent Schwuchow. A meeting will need to occur between the superintendent, President Eubank, Stan Maligranda, and Sergeant White to work out any details of the costs and associated agreement between the school district and the village for a School Resource Officer. Chief Stockburger also mentioned his separation as Chief of Police.
10. **New Business** – The advertisement for a new full-time officer was discussed. It was determined an advertisement could go out, but it would hinge on the appointment of a new chief of police.
11. **Executive Session** – None
12. **Adjournment** – 6:40 p.m.

Respectfully Submitted:

Police Committee Chair Maligranda

APPROVED: January 14, 2020 COMMITTEE OF THE WHOLE