

The Board of Trustees of the Village of Winnebago met at 7:00 PM with President Frank Eubank, Jr. presiding.

#### ROLL CALL

ELSEN - KIMES – MALIGRANDA – MORGAN - present  
MCKINNON – O'ROURKE - absent

Guests: Attorney Mary Gaziano, Chief Stockburger, Chad Insko, Sally Bennett.

There was no disclosure of any conflict of interest.

Item G.2 was removed from the agenda as it will be covered under H.9.

A motion was made by MR. ELSSEN, seconded by MR. KIMES, to accept the agenda as amended. Motion carried on a voice vote.

A motion was made by MR. ELSSEN, seconded by MRS. O'ROURKE, to accept the consent agenda. Motion carried on a unanimous roll call vote of those present.

#### PUBLIC COMMENT

No one requested the opportunity to address the Board.

#### COMMITTEE/DEPARTMENT REPORTS/REQUESTS

##### A. PUBLIC WORKS

2. A motion was made by MR. ELSSEN, seconded by MS. MORGAN, to modify the minutes of April 23, 2018 with regard to the Westfield drainage project to correct and change the project cost to be \$68,449.52 to be paid as follows: line 51-44-542, \$25,000; line 51-44-833, \$29,887.18; line 01-42-520, \$5,424.94; and line 01-41-514, \$8,137.40. Motion carried on a unanimous roll call vote of those present.
1. A motion was made by MS.MORGAN, seconded by MR. KIMES, in response to the expenses for the Benton Street project and the Trail Head project. The following adjustment will be made: \$35,000 from line 17-47-912 to line 17-47-959; \$5,000 from 17-47-701 to line 17-47-959; and \$40,000 from line 17-47-959 to line 01-42-520. Motion carried on a unanimous roll call vote of those present.

B. VILLAGE ENGINEER

1. Mr. Mick Gronewold's monthly report was provided in the Board packet.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

D. VILLAGE ATTORNEY

E. FINANCE COMMITTEE

F. POLICE

G. ADMINISTRATION TEAM/CLERK

1. Mr. Kimes volunteered at the last meeting to serve on the Admin Team.

J. PRESIDENT

1. The President's report was provided in the Board packet.
2. The Village Attorney will draft a resolution accepting the Memorandum of Understanding with Comcast regarding the Franchise Agreement.
3. Everyone was reminded that employee evaluations need to be completed for budget purposes.
4. The Board agreed police officer's overtime will be figured after completing 84 hours in the fourteen day payroll cycle.
5. The salaried employees' accrual of vacation time for the 2018 calendar year remains open.
6. As several department heads have had to work extra hours with the loss of employees, the committee chairs have been asked to look at the possibility of bonuses. The Finance Committee was also asked to look at the matter.
7. The revised draft of the employee handbook should be to the Board members for review prior to the October Board Meeting. The plan is to approve the finalized version of the handbook at the November Meeting.

8. At the next Community Development meeting, a stipend should be determined for the Building Official. The plan will be to accept the UDO at the December Board Meeting.

9. Interviews will be conducted tomorrow, September 10, 2019, for the Deputy Clerk.

Attorney Gaziano thanked Mrs. Bennett and Ms. Parent for stepping up in the absence of a Deputy Clerk. President Eubank thanked all the employees who have stepped up in the absences of employees.

10. Upcoming Meeting Dates:

Public Works Committee	TBD	
Police Committee	September 18, 2019	5:00 PM
Finance Committee	September 24, 2019	5:30 PM
Community Development	TBD	
4 <sup>th</sup> of July Family Fest Team	September 16, 2019	7:00 PM
UDO	TBD	
Liquor Commission	September 19, 2019	6:00 PM
Errant Water	October 7, 2019	6:45 PM
Admin Team	TBD	
WIPC	October 16, 2019	5:00 PM
Pecatonica Prairie Path	September 20, 2019	9:30 AM
Win-Bur-Sew NIMS Training	October 14, 2019	6:00 PM

NEW BUSINESS

Ms. Morgan noted she will be out of town for business for the October meeting. Mr. Elsen will also be out of town that day. If any other members will be unavailable for the October meeting, please let the President know as soon as possible.

A motion was made by MR. KIMES, seconded by MR. ELSEEN, to adjourn at 8:30 PM. Motion carried on a voice vote.

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Sally Jo Huggins, Village Clerk

Approved October 7, 2019