

The Board of Trustees of the Village of Winnebago met at 7:00 PM with President Frank Eubank, Jr. presiding.

#### ROLL CALL

KIMES – MALIGRANDA – MCKINNON – MORGAN - O'ROURKE – present  
GRAHAM - absent

Guests: Attorney Mary Gaziano, Chief Stockburger, Chad Insko, Sally Bennett, Beth Clift, Kevin Doyle, Jenny Blocker, Jill Johnson, Paul Elsen, Mary Beth Elsen, Carrie Parent, Nick Haff, Kim Doyle.

There was no disclosure of any conflict of interest.

A motion was made by MR. MCKINNON, seconded by MS. MORGAN, to accept the agenda as presented. Motion carried on a voice vote.

A motion was made by MR. KIMES, seconded by MRS. O'ROURKE, to accept the consent agenda. Motion carried on a unanimous roll call vote.

#### PUBLIC COMMENT

Beth Clift on behalf of the Winnebago Chamber of Commerce requested closure of Benton Street from Main Street to Soper Street October 26, 2019 from 7:00 AM to 1:00 PM for Trunk or Treat. The Board approved and requested the barricades be put up.

Kevin Doyle on behalf of Anthony Shea told the Board about Anthony and his partners plan to build a strip mall near the corner of Kasch and Elida Streets. He explained the group will go to the Liquor Commission to request two liquor licenses.

The Board accepted the resignation of Trustee Jeremy Graham. Mr. Graham will be on active duty for at least one year if not two. He hopes to be able to re-run for a seat when he returns to Winnebago. A motion was made by MR. MCKINNON, seconded by MRS. O'ROURKE, to accept Trustee Graham's resignation. Motion carried on a unanimous roll call vote of those present.

President Eubank asked the Board to appoint Paul Elsen to fill the seat of Mr. Graham for the remainder of his term. A motion was made by MR. KIMES, seconded by MR. MALIGRANDA, to appoint Paul Elsen to complete Trustee Graham's term. Motion carried on a unanimous roll call vote of those present.

Mr. Elsen took the Oath of Office. Mr. Elsen thanked Mr. Graham for his service to the Village and to the country and wished Mr. Graham God's speed.

August 12, 2019

Page 2 of 5

President Eubank thanked Mrs. Elsen for their sacrifice to have Paul serve on the Board again.

Mr. Elsen took his seat on the Board.

Ms. Blocker, a partner with the Benning Group, talked about the audit of 2018. She explained there is a clean audit report issued and everything is very similar in 2018 to 2017. The major change was the debt for RRWRD assumed in 2018.

## COMMITTEE/DEPARTMENT REPORTS/REQUESTS

### A. PUBLIC WORKS

1. Based on Committee recommendation, a motion was made by MR. MCKINNON to confirm the chip sealing contract with Civil Construction not to exceed \$8,000 from line 01-42-514. Motion carried on a unanimous roll call vote.
2. Based on Committee recommendation, a motion was made by MR. MCKINNON, to authorize the Village Attorney to draft an Ordinance to adjust the sewer connection fees. Motion carried on a unanimous roll call vote.
3. With the resignation of Dan Hershberger as Public Works Assistant, interviews have been conducted for his replacement. They have a number one candidate, a number two candidate, and three additional candidates. A motion was made by MR. MCKINNON, seconded by MR. KIMES, to authorize the Public Works Director to make an offer for the job at \$18.00 per hour with a six month probation and other normal conditions after the Board has reviewed the five resumes and responded to Mr. Insko with a copy to MR. MCKINNON. Motion carried on a unanimous roll call vote.

### B. VILLAGE ENGINEER

1. Mr. Mick Gronewold's monthly report was provided in the Board packet.

### C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

D. VILLAGE ATTORNEY

1. A motion was made by MR. MCKINNON, seconded by MR. KIMES, to adopt Ordinance 2019-12.

ORDINANCE AMENDING  
CABLE TELEVISION FRANCHISE ORDINANCE WITH  
COMCAST OF ILLINOIS/INDIANA/OHIO, LLC (ORDINANCE NO. 2017-08)  
TO CLARIFY SCOPE OF FRANCHISE

Motion carried on a unanimous roll call vote.

2. The Board discussed the acceptance of the Video Gaming application of T & M's The Post LLC d/b/a The Post Sports Bar & Grill. Mr. Elsen explained he is not opposed to The Post but he will vote no as gambling is bad for the Village and the state. Gambling will only aggravate the state's problems. A motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA, to grant the Video Gaming License to The Post.

Motion carried on the following roll call vote: Kimes, Maligranda, McKinnon, Morgan, O'Rourke – yes; Elsen - no

3. A revised job description for the Deputy Clerk was discussed and accepted later in the meeting.

E. FINANCE COMMITTEE

1. Based on committee recommendation, a motion was made by MRS. O'ROURKE to authorize the Village President to sign the Banking Service Agreement with First National Bank and Trust Company. Motion carried on a voice vote.

F. POLICE

1. Tentatively there is an Emergency Operations Center Demonstration at Win-Bur-Sew on October 14, 2019 at 6:00 PM, all are encouraged to attend.
2. NIMS Training was discussed and Board members and employees were reminded of the need to complete their training.
3. President Eubank discussed the status of the 9-1-1 PSAP. He suggested budgeting \$20,000 for each of the next four years for the cost.

G. ADMINISTRATION TEAM/CLERK

1. Mr. Kimes volunteered to serve on the Admin Team replacing Mr. Graham.
2. There will be an ad in the Winnebago Gazette this week for the Deputy Clerk's position and it has also been included on Facebook.

J. PRESIDENT

1. The President's report was provided in the Board packet.
2. Mrs. Parlapiano was registered to attend the Municipal Clerk's Institute in October. Mrs. Bennett will get some information and report back to the Board.
3. Approved under Public Comment.
4. A motion was made by MRS. O'ROURKE, seconded by MR. MCKINNON, to adopt 2019-04R, the Resolution to appoint Sally Jo Huggins as the IMRF Authorized Agent. Motion carried on a voice vote.
5. The Employee Handbook – Personnel Manual – is still pending completion.
6. There will be a recognition for Ron Ferguson at the Winnebago Middle School August 19, 2019 at 5:00 PM. Mr. Ferguson has been with the school district in several capacities since 1963.

7. Upcoming Meeting Dates:

Public Works Committee	August 28, 2019	5:00 PM
Police Committee	TBD	5:00 PM
Finance Committee	September 24, 2019	5:30 PM
Community Development	August 14, 2019	5:00 PM
4 <sup>th</sup> of July Family Fest Team	TBD	
UDO	TBD	
Liquor Commission	August 15, 2019	6:00 PM
Errant Water	September 9, 2019	6:45 PM
Admin Team	TBD	
WIPC	October 16, 2019	5:00 PM
Pecatonica Prairie Path	?	

August 12, 2019

Page 5 of 5

A motion was made by MS. MORGAN, seconded by MR. ELSEN, to accept the job description for the Deputy Clerk as revised. Motion carried on a voice vote.

#### NEW BUSINESS

President Eubank explained that the IML conference in September is not in the budget. If Board members want to attend they can at their own expense.

The building that Crossroads uses for an office by the park will be for sale by Mr. Whitehead and may be of interest to the Village. Land at Meridian Implement is open for possible development and the owner will need water. It is possible they could pre-annex to Winnebago or join Rockford. Both matters were referred to Community Development.

There will be a Luminary Walk in November from Culvers to downtown. The Chamber is wondering if the tree in the park can be decorated with lights only. The Chamber is being referred to Mr. Insko to discuss this further.

A motion was made by MR. ELSEN, seconded by MS. MORGAN, to adjourn at 9:35 PM. Motion carried on a voice vote.

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Sally Jo Huggins, Village Clerk

Approved September 9, 2019