

The Board of Trustees of the Village of Winnebago met at 7:00 PM with President Frank Eubank, Jr. presiding.

ROLL CALL

GAINES – KIMES – MALIGRANDA – present
GRAHAM – O’ROURKE – absent
MCKINNON – by phone

Guests: Attorney Mary Gaziano, Chief Stockburger, Sally Bennett, Seth Gronewold, Chad Insko, Lori Morgan, Scott Sullivan, Ben Bushman, Greg Hodges, Mike Reinders.

A motion was made by MRS. GAINES, seconded by MR. KIMES to approve Mr. McKinnon participating in the meeting by phone as he is out of town on business. Motion carried on a voice vote.

There was no disclosure of any conflict of interest.

Item G.1. – Organizational Chart was removed from the agenda as it will be reviewed by the department heads prior to being approved by the Board.

Items J.3 and 4 were removed from the agenda as the Resolutions were not ready.

A motion was made by MRS. GAINES, seconded by MR. MALIGRANDA, to accept the agenda as amended. Motion carried on a voice vote.

A motion was made by MR. KIMES, seconded by MR. MALIGRANDA, to accept the consent agenda. Motion carried on a unanimous roll call vote of those present.

PUBLIC COMMENT

Scott Sullivan asked the Board to consider reducing the cost of water and sewer connection fees. Sullivan Foods has parties interested in their lots but the high cost of connection fees is a problem. He was told that the sewer connection fees are from RRWRD and he would need to contact them. The water connection fees will be discussed shortly.

COMMITTEE/DEPARTMENT REPORTS/REQUESTS

A. PUBLIC WORKS

1. After discussion, a motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA, to adopt Ordinance 2019-08.

AN ORDINANCE AMENDING ORDINANCE NO. 2017-01 (WHICH ESTABLISHED FOR FISCAL YEARS 2017 THROUGH 2021 RATES AND FEES FOR THE USE OF AND SERVICE SUPPLIED THROUGH THE WATERWORKS SYSTEM OF THE VILLAGE OF WINNEBAGO; SEWER CONNECTION FEES FOR ONLY THOSE PROPERTIES IDENTIFIED IN THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WINNEBAGO AND THE ROCK RIVER WATER RECLAMATION DISTRICT; AND A CAPITAL FEE)

TO

TEMPORARILY DECREASE THE WATER CONNECTION FEE AND PROVIDE ADDITIONAL CONCESSION TO DEVELOPERS/BUILDERS FOR THREE (3) YEARS WHEN MULTIPLE RESIDENTIAL CONNECTIONS.

Motion carried on a unanimous roll call vote of those present.

2. A motion was made by MR. MCKINNON, seconded by MR. MALIGRANDA, to accept a change order to the 2019 Benton Street Road Project to add \$44,000 for the Trail Head, \$5,500 to replace the sidewalk from the Village Office to the Police Garage on Main Street, and \$5,900 to pave the 100 block of North Benton Street from line 01-42-520. This will not add any engineering cost to the project. Motion carried on a unanimous roll call vote of those present.
3. Based on Committee recommendation, a motion was made by MR. MCKINNON to purchase the necessary parts for the replacement of two fire hydrants at a cost not to exceed \$6,600 from line 51-44-651. Motion carried on a unanimous roll call vote of those present.
4. Based on Committee recommendation, a motion was made by MR. MCKINNON to change Benton Street to one way from North to South between Main Street and Soper Street. Motion carried on a unanimous roll call vote of those present.

B. VILLAGE ENGINEER

1. Mr. Mick Gronewold's monthly report was provided in the Board packet.

Mr. Seth Gronewold explained their time this month has been spent on the Benton Street Project and with plat and plans for the Crossroads Church.

C. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/4TH OF JULY TEAM/WIPC

D. VILLAGE ATTORNEY

1. The Attorney provided her updated project list.

E. FINANCE COMMITTEE

1. The proposed Fund Balance Policy will be discussed at the July meeting.

F. POLICE

1. A motion was made by MR. MALIGRANDA, seconded by MR. KIMES, to hire Edgar Altamirano as a part-time police officer pending successful passing of the FBI fingerprints and a physical. He will be paid \$18.00 per hour and serve a one year probationary period. Motion carried on a unanimous roll call vote of those present. It was noted he is a full-time officer with the Rockford Park District and is bilingual.
2. A Memorandum of Understanding (MOU) is being drafted for use of the DeLong Co., Inc. scale by the Police Department.
3. The collection of medications will be June 8, 2019 from 9:00 AM to noon at Mercy Winnebago Clinic. Mr. Kimes, Mrs. Gaines, and Mrs. Huggins volunteered to assist.

The Crime Stoppers luncheon will be May 15, 2019 at the Radisson at noon.

Officer Haff was selected as one of the recipients for the 2018 Illinois Association of Chiefs of Police Rising Shield Award.

G. ADMINISTRATION TEAM/CLERK

H. LIQUOR COMMISSION

The following forms were reviewed by the Board.

1. A motion was made by MR. KIMES, seconded by MR. MALIGRANDA, to approve the Video Gaming Application Form. Motion carried on a voice vote.
2. A motion was made by MRS. GAINES, seconded by MR. MALIGRANDA, to approve the Video Gaming License form. Motion carried on a voice vote.

3. A motion was made by MR. KIMES, seconded by MRS. GAINES to approve the Video Gaming sticker for the machine. Motion carried on a voice vote.

I. ZONING BOARD

J. PRESIDENT

1. The President's report was provided in the Board packet.

Mrs. Gaines thanked everyone for the opportunity to serve as a Village Trustee. President Eubank noted that it was a joy to work with Mrs. Gaines – she always kept our toes to the fire. He also appreciated that Mrs. Gaines read everything and would let the Board know where there were issues. Mrs. Gaines was presented flowers and a gift for her years of service.

2. As no one ran for the seat being vacated by Mrs. Gaines, Mr. Eubank asked the Board to appoint Lori Morgan as a Trustee for two years until there is an election. The Board approved the appointment. The Clerk swore in Ms. Morgan.

5. Upcoming Meeting Dates:

| | | |
|--|-------------------------|---------|
| Public Works Committee | June 3, 2019 | 5:00 PM |
| Police Committee | May 29, 2019 | 5:00 PM |
| Finance Committee | June 20, 2019 | 5:15 PM |
| Community Development | June 12, 2019 | 5:00 PM |
| Special Community Development | May 23, 2019 | 5:00 PM |
| 4 th of July Family Fest Team | June 3 & 24, 2019 | 7:00 PM |
| UDO | TBD | |
| Liquor Commission | May 16 or June 20, 2019 | 6:00 PM |
| Errant Water | June 10, 2019 | 6:45 PM |
| Admin Team | TBD | |
| WIPC | July 17, 2019 | 5:30 PM |
| Pecatonica Prairie Path | June 21, 2019 | 9:30 AM |

NEW BUSINESS

It was noted that Mr. Graham is being deployed. He plans to be at the July meeting. The Village Attorney is looking at how to handle his absence.

The Attorney noted that she will work with the Liquor Commission to make the liquor license application form more user friendly. She also

May 13, 2019

Page 5 of 5

noted there is a \$2,500 penalty for late submission of the license application which may need to be charged if the applications continue to be late in the future.

A motion was made by MR. MALIGRANDA, seconded by MS. MORGAN to adjourn at 8:18 PM. Motion carried on a voice vote.

Sally Jo Huggins, Village Clerk

Approved June 10, 2019