

SIGN PERMIT APPLICATION

DRAWING MUST BE SUBMITTED WITH APPLICATION

Permit for the following address: _____

Applicant's Name: _____ Phone: _____

Applicant's Address: _____

Business Name:

Owner's Name: (only if different) _____ Phone: _____

Owner's Address: _____

Request: ☐ NEW SIGN ☐ UPGRADE or CHANGE EXISTING SIGN

Dimension of Sign: _____ Square Footage: _____

Wattage of Sign: _____ Value of Sign: _____

Descriptions/Comments: _____

DRAWING MUST BE SUBMITTED

Signature: _____ **Date:** _____

******Do not write below this line. For official use only******

ACTION TAKEN ON THE ABOVE APPLICATION Fee: \$ _____

Permit for use: ☐ Approved

☐ Denied. Not in conformance with the provision(s) of the Zoning Ordinance.

PERMIT NUMBER: _____ **DATE:** _____

APPROVED BY: _____ **TITLE:** _____

PERMITS WILL NOT BE SIGNED OFF UNTIL ALL INSPECTIONS
HAVE BEEN COMPLETED. CALL 815-335-2020 TO SCHEDULE
INSPECTIONS.