

Police Committee Meeting
6:30 p.m. in the Village Hall

GREG LOENARD-STAN MALIGRANDA-present

Guests: Frank Eubank, Kelli Jeffers, W. Randy Smith and Todd Stockburger

Meeting Minute Approval— STAN MALIGRANDA made a motion to approve minutes from July 28, 2011 meeting and GREG LEONARD seconded the motion.

Public Comment – There was no public comment.

1. **Budget** – The budget for the police department was reviewed. The Village is approximately half way through the fiscal year and the police department's overall total expenditures are at 50.69%.

2. **Police Garage Alarm System** – Stan Maligranda made a motion to accept a quote from Security Alarm to install an alarm system in the police garage. The installation is not to exceed \$700.00 and monthly monitoring is not to exceed \$35.00 per month. Greg Leonard seconded the motion. Stan Maligranda also made a motion to obtain estimates to replace the front service door for the police garage and to replace the glass on the north and east side of the garage. Greg Leonard seconded the motion.

3. **Chief's Report** – The Chief explained that Attorney Mary Gaziano needs direction regarding fine amounts for violators in reference to posted "No Parking" signs. The committee, along with input from President Eubank, recommended a fine amount of \$25.00 and to include language that the fine would double to \$50.00 if not paid within 14 days. The Chief told the committee that vehicles could not be towed unless a vehicle(s) was creating a substantial obstruction. This topic will be addressed during the next Board meeting, which is scheduled for Monday, September 12, 2011.

The Chief explained that he held a departmental meeting and emphasized the benefits for officers to become engaged with community-policing efforts within the Village.

An emergency preparedness class will be conducted on Saturday, October 15, 2011 at Winnebago High School. At least 20 participants need to be registered by October 1, 2011. This is a crisis management class for school-based incidents that Congress and the Department of Homeland Security established for the Rural Domestic Preparedness Consortium to develop and deliver all-hazards training.

The initial procedure for certain ordinance violations is to have a letter sent to the violator from the Village, signed by the community development chairperson.

A new digital camera was purchased because one became damaged, which was documented via police report 11-0622. The camera was subsequently found, but it was damaged. Therefore, a new camera was purchased.

Officers were asked to contact the Chief directly if they are working overtime. Although the Chief is trying to limit overtime, it is sometimes necessary due to the timeliness of a particular case. Officers are asked to make notations on their weekly time sheets when they work beyond their regularly scheduled shift. The Chief also reminded police committee members that non-salaried employees are able to cash out accrued personal hours for pay throughout any given year (at their regular rate of pay). This should be a consideration when preparing budgets.

The Winnebago County Integrity Task Force will complete in-service training to all officers regarding an officer-involved shooting and/or in-custody deaths.

The Chief told the committee that there have been several items taken from unlocked vehicles during the month of August, 2011. Officers are sharing information with the sheriff's department and working to identify a suspect(s). All citizens are encouraged to lock their vehicles and keep valuables out of sight.

The police committee is content with the organization of the police committee meetings and none of the members recommended changes in the format at this time.

Although a part-time police officer ordinance was passed in 1997, an updated ordinance is required by Illinois Law Enforcement Training Standards Board. The Chief will work with Attorney Gaziano to update and complete this ordinance before another part-time officer is hired.

Winnebago Police Officers have permission from the Committee to participate during memorial events in Rockford and Winnebago on Saturday September 10 and Sunday, September 11, 2011.

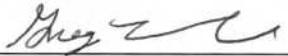
The Chief discussed Lexipol, a company that offers a thorough set of policies for police departments regarding state-specific policy manuals that are integrated with scenario-based Daily Training Bulletins on high-risk, low-frequency events. The Chief and Attorney Gaziano met with a Lexipol representative on Thursday, August 19, 2011 regarding the policies. The committee is in favor of exploring this option for a set of policies and encourages another meeting with a Lexipol representative on Thursday, September 22, 2011 at 10:00 a.m.

The Chief will complete a car wash agreement with the local Super Wash so Village-owned vehicles will continue to be washed.

The committee allowed outer carriers for bullet-proof vests, which will be paid for by the individual officer if so desired.

The next meeting is scheduled for September 29, 2011 at 1800 hours.

GREG LEONARD made a motion to adjourn at 8:24 p.m. and the motion was seconded by STAN MALIGRANDA.


Greg Leonard, Chairman